



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

RAMCHANDI COLLEGE SARAIPALI

- Name of the Head of the institution **Dr. N.K.Bhoi**
- Designation **In charge Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **9424243156**
- Mobile No: **6261409915**
- Registered e-mail **rcmspl2003@yahoo.in**
- Alternate e-mail **ramchandicollege@gmail.com**
- Address **At- Bagaijor ,Po- Kendudhar ,
Tahasil - Saraipali ,Dist -
Mahasamund (C.G.)**
- City/Town **Saraipali**
- State/UT **chhattisgarh**
- Pin Code **493558**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated College**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Self-financing**
- Name of the Affiliating University **pt. Ravishankar Shukla University**
- Name of the IQAC Coordinator **Dr. P.C.Satpathy**
- Phone No. **7978861796**
- Alternate phone No. **7978861796**
- Mobile **7978861796**
- IQAC e-mail address **ramchandicollege@gmail.com**
- Alternate e-mail address **rcmspl2003@yahoo.in**

3.Website address (Web link of the AQAR (Previous Academic Year) <https://ramchandicollege.in/>

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://ramchandicollege.in/CALENDAR/2022-23.pdf>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.91	2023	08/07/2023	07/07/2028

6.Date of Establishment of IQAC **18/08/2018**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	0	0	0	0

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 05

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? Nil

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Reconstituted IQAC on 7th July 2022 as per the NAAC guideline by including external experts. *Computer and English department lunch skill development program. *Induction programme for guest faculty and Induction programme for 1st year students. * Upgrade the college websites. * installed wifi router in all departments.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Proposed to reconstitute IQAC	Reconstituted with external expert members
Suggested department to lunch add-on /certificate courses	Computer and English department lunch skill development program
Improve the internet infrastructure in view of online classes	installed wifi router in all departments.
Upgrade the college websites	Revamping the college website

13.Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Designation	In charge Principal
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• Location	Rural
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• Mobile	7978861796				
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• if yes, whether it is uploaded in the Institutional website Web link:	https://ramchandicollege.in/CALENDAR/2022-23.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.91	2023	08/07/2023	07/07/2028
6.Date of Establishment of IQAC			18/08/2018		
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
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13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	08/02/2024
15.Multidisciplinary / interdisciplinary	
<p>A multidisciplinary and holistic learning is n integral education model that will relax the discipline boundaries for learning and make the system flexible enough for students to learn sciences with commerce ,languages,social sciences,professional skills,soft skills,ethics,morality,human values etc.</p> <p>Following combination can be opted in our college Group A Chemistry ,Botany ,Zoology ,Group B Physics ,Chemistry,Math., Group C physics , Math. CS Group D Commerce, And B.A. Faculty chose any three subject out of these(Pol.sc , Hindi lit. , Sociology ,Economics , Geography) . The student can choose the courses available in the college from group A,B,C and D and B.A. Faculty according to his/her interest . Till now credit based courses have not started in the college .As soon as the multiple entry and exit system is implemented by the university ,the college is ready to impliment it .The compulsion of traditional cources has been a hindrance in getting employment ,due to which the student is not gattng social useful and life skills .Classes are taken in the college for yoga ,soft skills so that the all -round development of the student can be done.</p>	
16.Academic bank of credits (ABC):	
<p>Our college is affiliated to Pt. Ravishankar Shukla University and a guidlines have come from them for academic bank of credits. In this system all the students those who are appearing university exam must create ABC Id without ABC Id they can not appear.Every year according to the academic calendar and curriculum received by the university, teachers create and use daily diaries,curriculum division,use of different teaching methods,and supporting materials .So that students do not have any problem in understanding the concept and they can use this knowledge and make it practical. From time to time by all the subject teachers,the childern are invited for seminars and lectures given by the guest speakers in the class.</p>	
17.Skill development:	
<p>This year 60 hoursncertificate course in soft skills was conducted by the college in which personal</p>	

interview, communication skills, language, tense, Voice, Modals, Sentence, in IT Skills Computer Fundamental, Microsoft Office, e-mail creation, Social Media Activity, Digital Learning, Use of UPI phone, Cyber Crime etc. were discussed. Different points in the course were divided into credits and tasks were given to check its completion and on the basis of that certificates were given to the students by giving grades, for course, the children were informed after the registration, the study and teaching work was done according to the time-table and their regular attendance was also taken.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our college is connected to Odisha state in the last border of Chhattisgarh state, so definitely their Odia and Hindi gets mixed. These students are more comfortable in their vernacular language and are willing to acquire knowledge through it. The prescribed textbooks are all in Hindi, which the teacher teaches the students in the vernacular language. Annual programs are organized every year in the college to promote the language of Odia and the culture of Chhattisgarh. Due to which students feel proud about their language and culture.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Learning Outcome based Curriculum aims to bring about uniformity in syllabus for all programs in all, the affiliated colleges of Pt. Ravishankar Shukla University Raipur. Variety of approaches in teaching learning process like lectures, seminars, tutorial / workshop / practical and project based learning field work, technology enabled learning internship and apprenticeship and research work is suggested. The student learning outcome should be defined in terms of knowledge skills understanding values employability. This institution, being affiliated with concerned university follows the guidelines as and when directed.

20. Distance education/online education:

Online Distance Learning mode in the institution is catch 22 because college is connected with optical fiber and all work is done. The college conducts online classes using Wi-Fi, specially during COVID--19 pandemic situations and teaching learning process through different online modes like Google Meet, Zoom, Cisco Webex, Teams, Whatsapp etc. There is one ICT classroom with optical fiber connectivity.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	16
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	855
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	763
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	237
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	22
File Description	Documents
Data Template	View File
3.2	26

Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	No File Uploaded	
4.Institution		
4.1	25	
Total number of Classrooms and Seminar halls		
4.2	1031071004	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	47	
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
<p>Session starts with Principal's Meeting to discuss effective curriculum delivery & to address other issues of the College. The college strictly follows the curriculum designed by University. The college innovates within these established academic structures, committed to providing holistic development for its students.</p> <p>Academic processes are streamlined, with timetables, workloads and other supporting administrative tasks prepared well in advance of teaching session. The time table committee prepares a time table for the institution and display on notice board. The faculty members ensure the effective delivery of curriculum by planning before the class starts. Departmental reports are collated at the end of each academic session, documenting the academic and extracurricular work is undertaken by the department, thereby compiling its response in a systematic manner.</p>		

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://ramchandicollege.in/CALENDAR/2022-23.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College is affiliated to Pandit Ravishankar Shukla University Raipur and follows the curriculums established by the university . The college has a structured plan of implementing the curriculum . As an affiliated college the institution follows the academic calendar scheduled by the university . A study plan including timetable , semester calendar , and syllabus will be provided to all students . faculty members formulate lesson plans based on the academic calendar scheduled by the university.

Based on the academic calendar and the university notifications , college prepare the schedule of internal assessment of each course and notify the dates and time of the internal assessments to the students . The evaluative internal assessments have defined weightage in the semester results under the university evaluation scheme .

The Institution adopts the mechanism of continuous internal assessment (CIE) through process of evaluation and examination, teachers prepare their schedule of teaching, 4 unit test, Quarterly exam, Half Yearly Exam , Pre Annual and assignments in accordance with their allotted time table keeping the academic calendar and planned co-curricular activities of the college in mind. The faculty member prepares their own teaching plans. The important aspects of the academic calendar are planning of regular class, planning of extra-curricular activities of N.S.S and activities of sports including prize distribution function.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://ramchandicollege.in/wp-content/uploads/2022/09/Academic-Calendar-2022-23.pdf

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

160

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

82

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Educational institution plays an important role to educate the generations about the global concerns like honesty and integrity, environment and sustainability , human values etc . Institution provides this through the inbuilt content of courses. It is offered to all students of undergraduate programs. The curriculum in graduate programmes have inbuilt component on gender sensitization and human values. The institute also provides general awareness in this area through seminars activities etc.

Content of following courses are related to the crosscutting issues relevant to professional Ethics, Gender, Human Values, Environment and Sustainability etc.

(UG first year Unit 5 Hindi language FC UG III Hindi Language Unit 4)

Commerce: (B.com I group II Paper II Unit 5)

Business Management: Business Environment (B.com I group III Paper I Unit

Political Science: (B.A., I Paper 1 Unit 5, Paper 2 Unit 1)

Management: (B.com II group III Paper II Unit 1,2, 3,4,5)

Sports/N.S.S./ Yoga

Humanistic approach, habits, life style and health, stress management, Cooperative and Collaborative learning, professional and societal etiquettes.

Environmental sustainability

Undergraduate programs of Humanities and Natural Sciences have compulsory component of Environmental Awareness and Human Rights inclusive of a project work as well.

Geography: Study of environment and dealing with environmental crises. (B.A. Part 1 paper 1 unit 3 and 5 Paper 2 unit 1, 3, 5)

Botany: Ecology and Ecosystem, Horticulture and environment (B.Sc. II Paper II Unit 1, 2,3, 5)

Zoology: Biodiversity, wildlife, Ecology, Environmental Physiology (B.Sc. II Paper II Unit 4, 5 B.Sc. III Paper 1 Unit 1, 2)

Chemistry: Environmental Chemistry and sustainability (B.Sc. III chemistry Paper III Unit 4, 5).

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

446

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

446

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://ramchandicollege.in/feed-back/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1295

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

763

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students enrolled to the institution are diverse in terms of aptitude ,skill levels and academic achievement .we ensure that the teaching-learning process caters to the requirements of diverse learners. The faculty of Ramchandi college work to identify the strengths and weakness of individual students, and address their specific needs .Diagnostic tasting is used to identify the academic levels of freshly enrolled students .They are classified into above average ,average and below average and gifted students. Remedial classes are given to below average students. Their improvement is monitored through internal tests. Faculty members take care to improve their skill levels. Gifted students are offered opportunities for acquiring advance knowledge and skills through expert sessions, value added classes, seminars, workshops, hands on training and project work. They are given more opportunities for experiential and participative learning .They take up lead roles in organizing academic activities and represent the institution in competitions.

File Description	Documents
Link for additional Information	0
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
855	22

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

At Ramchandi college Saraipali, students have always been the centre of all its academic and co-academic endeavors. The learning mode more student centric by the use of both language (English & Hindi) during teaching .

The following methodologies are being adopted in the institution to impart student centric learning in a meaningful way

- **Experiential Learning:**

The faculty members are encouraged to adopt experiential learning pedagogies to involve learners with the process. The various academic departments adopt experimental approaches in their laboratories, hands on experience, field visits, extracurricular activities, NSS camps and group discussions ignite the latent inherent potentialities of the stake holders. The various outreach activities in the campus also facilitates the learning process in students.

- **Participative Learning:**

The institution's focus is on the equal participation . It caters to the idea that every learner has different needs for dynamic growth the students indulge in the group work and are highly encouraged not only to learn but to collaborate the peers. The efforts are aimed to combine different strategies where the student needs are met and to make them self-reliant with an urge to contribute for the development of the society.

National Literacy Campaign, Swachchh Bharat Abhiyan, Skill Development and Self Reliance

Problem Solving Methodologies:

The seminars, projects, surveys are integral part of curriculum of various programs in addition conferences and workshops organized in this campus evoke the problem solving aptitude among stake holders. Mentoring of students by faculty members help the students in their holistic development

File Description	Documents
Upload any additional information	View File
Link for additional information	https://ramchandicollege.in/doc2022/2.3.1_TEACHING_TOOLS.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers of the College try to make the best use of the technology in their teaching process. Teachers have the knowledge and skills to use new digital tools to help all students achieve high academic standards. Our institute has a class room equipped with the LCD Projector and screen. All staff is well familiar with all latest ICT tools. To strength their knowledge, college teachers have participated webinar on 'ICT based teaching and learning practices' 'Google class' 'Google meet'. All the faculty members are conducting regular online class through ZOOM, WEBEX, GOOGLE MEET. Audio-Video lecture of the teachers are uploaded on cgschool.in. WhatsApp and Telegram have been used for quick dissemination of information.

The college inspires teachers to attend training programmes, webinar, e-conferences related to the ICT use and innovation in teaching-learning.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://ramchandicollege.in/doc2022/2.3.1_TEACHING_TOOLS.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

03

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

22

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Ramchandi Mahavidyalaya Saraipali is an affiliated college of the Pt. Ravishankar Shukla University Raipur and abides by the regulations formulated at University level, pertaining to syllabi, examination and evaluation. According to that we have to conduct: four-unit tests, quarterly, half yearly and Pre-final examination per academic year. For the transparency and robust in terms of frequency and mode. The dates of examinations are informed to the students well in advance through whatsapp , website and on notice board so that students get sufficient time to get prepared for the examination.

Invigilation duty is assigned to teachers by the Internal Examination Committee (IEC). To avoid dissatisfactions, we adopt a well-designed process. In case of grievance the student approach respective teacher and Head of Department and necessary steps are taken to pacify their doubts.

The students in the science stream, PGDCA, DCA, & Geography have practical exams just before the commencement of the final examinations conducted by the Pt.RSU Raipur. This practical exam includes written exam, lab experiments and viva by external subject expert nominated by affiliated University.

Hence the College internal/ external assessment is transparent and the grievance redressal system is time -bound and efficient.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To maintain efficient and time bound redressal of the grievances of the students regarding examination, the answer copies after evaluation are made available for self-assessment. Grievances, if any are discussed amicably and the problem is resolved at the Departmental level. Students who have failed to appear on the due date are given another chance to appear in the internal exam after permission from the Head of the Department and the Internal examination Grievance Cell.

Hence the College internal/ external assessment is transparent and the grievance redressal system is time -bound and efficient.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Program Outcomes and Course Outcomes are adopted for all programs offered by the institution in accordance with "Pt. Ravishankar Shukla University Raipur" guidelines.

The Learning Outcomes-based Curriculum Framework (LOCF) is intended to suit the present day needs of the student in terms of securing their path towards higher studies or a terminal degree guiding students towards career choices.

Learning outcomes form an integral part of college vision, mission and objectives.

The learning objectives are communicated through various means such as college prospectus, Principal's address to students and parents.

Students are made aware of the course specific outcomes through orientation programme, classroom discussion, expert lectures and practicals.

The concerned teacher explains the various programme outcomes to

the students in the classes. Teachers handling the various courses explain the course outcomes to the students. Teachers explain the pattern of internal question papers and its connection with the course outcomes.

The question papers include the levels of remembering and understanding, applying, analyzing, evaluating and creating.

The Institution regularly evaluates the performance of students through various methods for measuring the attainment of each of the Program Outcomes, Program Specific Outcomes and Course Outcomes. The various programmes offered in the college are associated with clearly defined outcomes. Each course has minimum three to five outcomes. The course outcomes should be specific, measurable, achievable and time bound.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://ramchandicollege.in/program-outcomes/
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme outcomes and course outcomes set down by the PRS University are followed in the institution. faculty and students are familiarized with the outcomes for each course and curriculum transaction is modulated to attain these . The achievement of outcomes is assessed through student evaluation .End Annual and semester evaluation is conducted by the University.

The various programmes offered in the college are associated with clearly defined outcomes. Each course has minimum three to five outcomes.The course outcomes should be specific, measurable, achievable and time bound.

The Methods of measuring attainment:

Annual and End Semester University Examination:

The affiliating University conducts examinations as per annual pattern through which the institution measures programme outcomes

based on the course attainment level fixed by the programme. It is a direct evaluation process.

Internal and External Assessment:

Internal assignments are given to the students which are mostly aligned with Programme Outcomes of the respective subject. External Assessment is evaluated by external experts for the Practical examinations, appointed by the University through Viva-Voce and practical files.

Institutional Examination and Tests:

Students are assessed and evaluated throughout the year at institutional level through unit test, surprise test, terminal examination and the performance of the student is analyzed for assessing the attainment level of programme outcomes and programme specific outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://ramchandicollege.in/program-outcomes/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

237

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ramchandicollege.in/Data-2022-23/student_feedback%202022_23.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	0

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the

year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
6	
File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File
3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
11	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File
3.3 - Extension Activities	

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College has a long standing tradition of serving the community through its activities with the active involvement of the students and staff ,which continued during the year as well . The major extension and outreach activities of the college included the programmes carried out by NSS Unit as well as through the various forums of college .

Some of the specific programmes carried out included :

Covid-19 awareness , Tree plantation ,yoga day , Swachchha Bharat Abhiyan , Woman Empowerment Awareness Program , Voter Awareness program , Aids awareness programme , Health Camp ,Platform Construction , Digital Literacy, Participation in Youth Festival etc .

Covid-19 awareness - During the pandemic our NSS volunteer spread awareness among the people.They exhorted people to wear mask, keep distance and use sanitizer properly to remain healthy.

Participation in Youth Festival - Our students actively participated in youth festival during youth day celebration where they meet student belonging to different colleges and talents. In this way it is a good platform to exchange knowledge among the students.

Mock Interview conducted - Our faculty member conducted mock interview for PSC AP. exam. Candidates marked for mock interview were being selected in the final selection list of PSC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

100

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

11

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Having adequate infrastructure and physical facilities is crucial for creating an effective teaching and learning environment in an institution . The institution has well -designed and spacious classrooms that can accommodate students comfortably. Classrooms are equipped with suitable furniture ,such as desks and chairs , and have proper lighting and ventilation to create a conducive learning atmosphere . Specialized laboratories enable practical

training, research and experimentation .The institution provides adequate computer systems with necessary software and inter connectivity . These resources enable students to acquire computer skills, conduct research , and access online educational materials .Our library offers a wide range of books , journals , periodicals , and reference materials that cover the curriculum and support students needs . Additionally the library provides comfortable seating areas and a quiet environment conducive to studying.To enhance the teaching-learning process, the institution has audio-visual facilities like projectors , screens , video conferencing system and audio system. These tools enable instructors to present multimedia content , educational videos , and interactive learning materials , fostering engagement and comprehension among students.

Having sports fields outdoor and indoor courts or recreational spaces encourages students to participate in physical activities and develop their overall personality. The institution ensures that all facilities are accessible to students with disabilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Yes, the Institution has adequate facilities for cultural activities , sports , games (indoor and outdoor) . These facilities are designed to cater to the diverse interests and well-being of the students and staff . The institution recognizes the importance of cultural activities in promoting creativity , expression , and diversity .It offers dedicated spaces such as multipurpose halls where students can participate in and organize various cultural events such as music concerts , dance performances , drama ,debates , and other activities . The Institution provides a range of sports and games facilities to promote physical fitness and a spirit of healthy competition .

Outdoor facilities include a sports field for soccer, courts for volleyball ,basketball and cricket is fully functional . The excellent facilities have enabled our students to perform well in competitions and bring laurels to the college .

Overall the Institutions facilities for cultural activities , sports , games , aim to promote a well - rounded education and a healthy lifestyle among its students and staff

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	0
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

575833

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library department of the college has an invaluable collection of magazines and books on different subjects. Most of our students are from rural and low economic background who are not able to buy book and various magazine as per their requirement, for such students college library plays a vital role in providing books for learning. A time table was prepared for all the students of each class to facilitate the smooth issue and submission of books in a week. The records of the books issued and returned are maintained manually in the register of issue.

The Collage Library is automated and we are using fully automated version of delplus 2.0 integrated library management system. It is managed by the Librarian Mr. Sethkumar Malahotra and a book lifter . The college administration is trying to provide all the possible facilities to the students. In the beginning of session the library management committee invites list of books and journals from each department of college which are then passed for purchasing under various reference books, magazine, journals and news papers.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**246271**

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****37**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Due to being located in a remote area, our college has optical fiber facility for internet connectivity. All IT related skills and their applications are done by the students and teachers in the college as per their requirement. The college has 50 computers at running condition which can connected with LAN. Teaching staff are using their own android phones for IT purpose. Our college provide Wi-Fi facility in entire campus for all students and staff also.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	0

4.3.2 - Number of Computers

47

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

10388853

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Established systems and procedures for maintaining and utilizing physical, academic, and support facilities are in place at our Institution.

1. Facility Maintenance

- Conduct routine inspections to identify any maintenance or repair needs and provide preventive maintenance wherever necessary.
- Address any reported issues or damage promptly to prevent further deterioration.
- Efficiently allocated spaces for different purposes, such as classrooms, laboratories, libraries, sports complexes, and computer labs. We have implemented a system for scheduling facility usage to avoid conflicts and maximize utilization.
- Establish a process for individuals or groups to reserve specific facilities for their needs in the case of common facilities.
- Communicate guidelines for facility usage, including rules, regulations and expected behavior.

1. Laboratory Management:

- Establish procedures for maintaining and calibrating laboratory equipment to ensure accurate results.
- Develop and enforce safety protocols, including proper handling of chemicals, waste disposal, and emergency procedures.
- Provide training to lab users on equipment operation, safety protocols, and good laboratory practices.

1. Computer Lab Management:

- Regularly maintain and upgrade computer hardware to ensure optimal performance.
- Install and update necessary software, operating systems , and security programs .
- Provide technical assistance and troubleshooting services to computer lab users.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	0

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

422

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

422

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

58

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

58

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

07

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

56

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Ramchandi college is a self financing unaided prominent higher educational institutions. The college is an affiliated college of the Pt. Ravishankar Shukla University Raipur and abides by the regulations and guidelines formulated at University from the admission of students , Academic and Administrative functioning to conduct the examinations . The college provides student-friendly atmosphere and facilitates easy teacher - student interactions .The teaching - learning process gives adequate weightage to

academic and non -academic exchanges between the teachers and students thereby fostering symbolic growth. Feedbacks are collected from the students by the teachers frequently in order to render scope for more effective knowledge sharing .

Student elections are held every year on the date issued by the University. Students participated in the curricular, co-curricular, extra - curricular activities and social services .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

23

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association has not yet enrolled however working appropriately for the government assistance of College. Meeting of association is held only once till now because it was not formed.. Alumni association is working effectively for welfare of the institution . Some of them are a part of staff, IQAC and NSS cell. They likewise assume dynamic part during NSS camp . They notice

and give thoughts for improvement in the Alumni meeting which is generally given inclination by the College specialists. Alumni additionally give appropriate criticism in over all advancement of the College.

S.N. Name Post Mobile

1. Petron- Dr. N. K. Bhoi (Principal)
2. President -Mr. Niraj Agrawal 8602114678
3. Vice-President-Shobhagini Pradhan 7693000303
4. Secratery- Mr. Noor Mohammad 9770709000
5. Join-Secratery-Ku. Shakuntala Rakesh 6265467212
6. Treasurer- Mr. Lalit Jaiswal 9754336007

File Description	Documents
Paste link for additional information	https://ramchandicollege.in/association/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our Mission is derived from the very noble principle of , "VIDYA DHARMENA SOBHATE" which controls and governs all the affairs bringing us to service of the students. The principle teaches us to enlighten first and then enlighten others. The college constantly strives to work as the "lighthouse" of knowledge, wisdom and values. Our Mission is to be recognized as frontline institution and act as catalyst in providing quality education,

keeping in view of changing global perspective and the human resource need of the society. The vision of the institution is to provide quality higher education to students belonging to rural and middle class farmer family. The college has also vision to make students self confident as they from themselves in every field and aspect of life.

Mission

To empower our students to recognize and optimize their full potential; by fostering a family environment where educational, social, cultural, ethical and emotional needs are addressed

- through a holistic program, offered with the partnership afforded by staff, students and the community at large, to provide ideal education coming from different economics background.
- We provide economical help for student enrolment at the time of Admission. Because our college situated in rural Area. At the time of admission they do not pay the fees, so we provide installment facility to our Students.
- To introduced post graduate programme in other subject e, a (pol.sc. ,Sociology, Economics, Geography, English and M.Sc .Botany)
- To introduce B. P. Ed. Course and Gym.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows a participatory mode of governance with all stake holders. The Management committee entrusts one of its members as the Director of the college who leads discussions in all policy decisions relating the institution. principal of the college implements all policy decisions and monitoring day to day affairs in the college with the support of staff .The college council which comprises of principal, HODs and Staff , Librarian takes the final decision in any matter, academic or otherwise associated with the institution. Faculty members are assigned

duties as coordinators / member of the committee, cell ,in addition to the duties as tutors and mentors of the respective disciplines . All the activities are carried out under the guidance of faculty members.Senior students are given responsibility for coordinating the activities college level Monitoring comprising of all responsible for the effective implementation of the curriculum and it functions as a key indicator of the participative and decentralized management of the institution . Student council coordinates the student related activities at the college levels . Girl students are given adequate representation in all committees .The alumni associations in the departmental and college levels provides support for all the activities through various initiatives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Perspective plan:

Maintain excellence in academic performance leading to zero present failure

An effective system for student mentoring , support and evaluation .

Provide state-of-the-art infrastructure for effective teaching learning process.

Encouraging students towards innovation and self-employment.

Strategic plan

Develop and execute effective teaching-learning process through strategic plan to deliver the course content in time AV facilities. implement effective mentoring for all students. Provide Remedial coaching to slow Learners. Continuous monitoring of attendance of the students. Timely evaluation.

Provide adequate library facilities and promoting the process of

self-learning through seminars , assignments , group discussions etc . Exposing the students to the new vistas of knowledge through interacting with eminent academicians and industrialists. Make the team work through project work , activities and organizing seminars and conferences .

Motivate teachers to participate and present research papers in seminars and conferences . Organize seminars and conferences in current topics to promote research culture .

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The governing council of the college chaired by the Director includes the principal and all the HODs and some among the faculty. All important decisions are made here including academics to even discipline related issues. The principal who is vested with the day to day running of the college is well supported by the college council which is the upper body , the IQAC which constantly and keenly observes and assures the quality management system , the committee which is a statutory body to monitor college level academic matters in the examination related and other university level issues , admission committee , discipline committee , anti ragging cell , grievance redressal cell , equal opportunity cell , women studies cell etc .

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution is primarily a self financed institution whose principal source of funding is from the fee it collects from the students the fund collected is utilized in judicious manner to provide optimum benefits to the teaching and non-teaching staff. All the expenses of the institutions are met with the fund collected. This meager source of income is a great strain on us to impart academic and non academic activities It is no less a challenging task. The institution suffers from lack of fund. Only EPF deposited from employee side and other effective measures are not available

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of the teaching and non-teaching staff is assessed through annual self appraisals. The evaluations of self appraisals are reflected in teaching learning strategies, undertaking research and motivating faculty and other staff for better

performance. Every year staff members duly fill their self appraisal form and on the basis of their contribution on student performance, research, teaching experiences management takes review meeting for appraisal.

Apart from this management of the college also reviews the CR (Confidential Report) of all teaching and non-teaching staff members. College also takes feedback of the staff members from the students.

The Management and head of the Institution ensure that responsibilities are clearly and equally defined and communicated to all staff members of the Institution by providing code of Ethics and Service regulations during the time of appointment.

The performance of all staff are monitored by the management and the Principal. Based on these feedback given to them periodically specially during staff meeting and individually if needed. Keeping in mind the changing needs of society and the institution the rules and regulations regarding their service are revised and communicated to them by the Management through the Principal. The management representatives specially the Director and President visit the college periodically and give timely advice to staff and students and make note of the achievement and contribution of the staff towards the achieving of the Vision and Mission of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution is primarily a self financed institution whose principal source of funding is from the fee it collects from the students the fund collected is utilized in judicious manner to provide optimum benefits to the students. All the expenses of the institutions are met with the fund collected. This meager source

of income is a great strain on us to impart academic and no academic skills to the students who are mostly from the week economic background. It is no less a challenging task. The institution suffers from lack of fund to carry out expansion activities. Every year college takes care of utilization of the funds received through internal and external audit. The library advisory committee takes care that the resources in library are utilized optimally.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is primarily a self financed institution whose principal source of funding is from the fee it collects from the students the fund collected is utilized in judicious manner to provide optimum benefits to the students. All the expenses of the institutions are met with the fund collected. This meager source of income is a great strain on us to impart academic and no academic skills to the students who are mostly from the week economic background. It is no less a challenging task. The institution suffers from lack of fund to carry out expansion activities. Every year college takes care of utilization of the funds received through internal and external audit. The library

advisory committee takes care that the resources in library are utilized optimally.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC Cell of the college works towards improving and maintaining the quality of education, identifying and suggesting new ways of using teaching aids, developing suitable infrastructure. IQAC is an effective and efficient internal coordinating and monitoring mechanism. The IQAC plays a vital role in maintaining and enhancing the quality of the institution and suggests quality enhancement measures to be adopted. The IQAC meets every regularly to plan, direct, implement and evaluate the teaching activities in the College. The sub committees dealing with various activities and departments implement the IQAC guidelines and report the feedback. The IQAC strives to spread quality culture through quality enhancement initiatives and best practices. Significant improvements in quality have been made by institutionalizing the following IQAC initiatives:

Strategic planning of key areas and assigning responsibilities -

1. Academic results ,2. Student soft skills development , 3. Carrier Guidance Monitoring and mentoring of academic and administrative activities. Academic inspections are carried out periodically to assess the quality of academics. The inspections involve: 1. Mechanisms to identify and reform academic practices 2. Review of departmental facilities , 3. Facilitate implementation of innovative methods in the departments , 4. Self-development of faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC (Internal Quality Assurance Cell) of the college plays a central role in setting up quality criteria for the institution and monitoring the fulfillment of the criteria. Teaching learning process ,structures and methodologies of operations are reviewed by IQAC periodically . At the beginning of each academic year, an academic calendar is prepared under the leadership of the principal , HODs and IQAC Departments prepare their individuals teaching timetable for both theory and practical lab hours . Besides departments plan skill enhancement courses , lectures , fieldwork and project work .The IQAC encourages and monitors the use of ICT in day -to-day teaching learning activities . Student participation in classroom activities is ensured by the IQAC through the provision of guidelines and collection of feedback. the conduct of value added classes , soft skill development programmes and workshops are monitored by the IQAC through its regular meetings. The attainment of learning outcomes is reviewed through internal assessment which is conducted on a regular basis. Internal assessment encompasses internal test papers as well as assignments and seminars. Participation of students in class room activities and their engagement in extracurricular activities are also considered for the evaluation of learning outcomes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity in education means that males and females have equal opportunities in terms of economic, social, cultural, and political developments. If gender equity is exactly achieved this will contribute to future of girls and boys more than approaches men-centered, and girls will get benefits from public and domestic life as much as boy.

The college is a co-education college and it pays serious attention to create a favorable environment for gender equality. The institution is well aware of the challenges faced by its girl students and therefore takes a number of initiatives for sensitizing the students and staff about the issues relating to the safety and security of women. The college gives academic and personal counseling and guidance to male and female students, regarding their issues and is also regularly monitored by the parents -teachers association. The college provides separate common rooms and washrooms for girls. First Aid Box, Sanitary Napkins etc are provided in the exclusive facility for the girls.

Students, faculty, administrative employees, and others on campus will participate in the gender sensitization programmes organized by the college.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://ramchandicollege.in/Data-2022-23/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
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File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p>The college facilitates several methods for the management of degradable and non degradable waste. The main focus being on three Rs-Reduce , Recycle and Reuse and incorporating "No plastic zoon"</p> <p>.</p> <p>Solid waste management</p> <p>Separate waste bins for collecting degradable and non-degradable solid waste are placed at different locations inside the campus .The segregated waste are collected by local governing authorities in a regular manner . Special incinerator is installed for managing sanitary waste disposal .</p> <p>Liquid waste management</p>
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Liquid waste from different sources are properly disposed off by an efficient drainage system .

Biomedical waste management : No biomedical waste in the campus .

E- waste management

E-waste is minimized with proper maintenance and repairing of equipment and appliances .

Waste recycling system

Water outlet is collected in Water Harvesting tanks for re-use purpose .

Hazardous chemicals and radioactive waste management :

Chemicals are recycled and reused for various purposes in chemistry lab . no radio active chemical waste is produced . concentrated acids and bases from college labs are segregated in different containers identified and disposed off collectively

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

B. Any 3 of the above

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Ramchandi college upholds the ideals of tolerance and harmony with regard to the cultural , regional , linguistic and other diversities by providing an inclusive environment where teaching - learning happens . No bias in terms of religious or regional identities are promoted either in the students' circle or in the teachers' circle . All teachers of the college work under the principle of giving equal space for all students to voice their concerns and opinions irrespective of any discrimination .

Hence the college can boast of no cases reported under the category of discrimination in any respect. All the national festivals are celebrated in the college , both by the faculty and by the students . Hence festivals like Holi , Christmas , E-id and so on are treated with equal vigour . Competitions for students on the theme of "national unity " are organized every year by the National Service Scheme .The college also promotes gender diversity in its admission and administrative policy and there by adheres to the guidelines promulgated by the Government of India regarding gender non-discrimination . Seminars are organized by

various departments of the college that focus on themes related to the construction and maintenance of an inclusive , tolerant society .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution follows its objective to work for the overall development of the stakeholders. The purpose is not only to educate them but also to sensitize them about their constitutional obligations such as duties, rights, and responsibilities. There is an effort to equip students with knowledge, skill, and values that are necessary for a balance in life by providing an effective, supportive, and affordable learning environment.

Constitution day

Constitution Day is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens.

Celebration of National Days

Every year Institute celebrates Republic Day, Independence day and Chhattisgarh Foundation Day on January 26, August 15 and November 01 respectively. The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees. Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular decorum of the programme.

Cleanliness/Plantation drive

Students consistently and regularly participate in the cleaning

activities on the several occasions including Mahatma Gandhi Jayanti on October 02, every year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Ramchandi college , in view of providing a holistic exposure to the students organizes and celebrates all major national and international commemorative days ,events and festivals every year .On Independence Day and Republic Day , the national flag is hoisted with full honour by the principal of the college and national anthem is sung by all the attendees .Through the student bodies like NSS various programmes are organized . The NSS unit of

the college observed World Environment Day , Yoga Day ,International peace Day , Girl Child Day ,World Food Day , National Anti Drug Day ,Teachers Day , Students Day , Voter Awareness Day , National youth Day , World Hindi Diwas , and so on .Some of regularly conducted activities are Awareness week , Awareness Reilly , Oath taking etc. Awareness campaigns , Webinars , Environmental cleaning , Interaction with eminent personalities from associated fields etc were the major events organized as part of commemorating these days . Also , all the national and regional festivals are celebrated in the campus by the faculty and the students without hampering the internal discipline of the college .

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Best Practice - Composting

Objective of the practice

Composting is an aerobic method of decomposing organic solid wastes. It can therefore be used to recycle organic material. The process involves decomposition of organic material into a humus-like material known as compost, which is a good fertilizer for plants. Compost returns valuable nutrients to the soil to help maintain soil quality and fertility. The objective of this activity was to inculcate a healthy practice among the students towards waste management on the Campus.

2.Title of the Practice:

Dhanvantari Herbal Garden and its importance

objective of the practice : To create awareness among the students

about the medicinal plants and their use in day to day life.

context :

Twenty-first century is described as the century of biotechnology and natural products. Medicinal plants have been used in healthcare since time immemorial. Some diseases which were very rare in the past have become common diseases today. They are like asthma, diabetes, hypertension, acidity etc. There is number of medicine in the allopathic system of medicine today which causes so many side effects but our rich and traditional ayurvedic system has hundreds of years of history which is also considered as one of the best systems of medicine in the world without any side effects. Therefore there is a greater need today to popularize this system of medicine among the Indians particularly to the students

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Ramchandi college situated in remote area, prioritizes the empowerment of youngsters beyond the social and economical status. Being a remote area, the college provides education to major categories of under privileged communities such as farmers, labor and workers etc. The college has a history of fostering, values, culture, ethics, and empowerment irrespective of gender, cast and creed. All students are nurtured to realize their full potential and develop multiple skills required for the modern era. The curricular and extracurricular activities encourage students to adopt gender neutral attitudes, teamwork and being sensitive towards social challenges. students have the opportunity for growth. The campus spread over an area of over 5.5 acres have ample open spaces for garden , sports & games facilities provides serene and conducive environment for overall development of the students .

The college targets making bring forth ground for the students to foster their everything round abilities and to teach values throughout everyday life. The CAPACITY BUILDING INITIATIVE of

students is a stage towards working with the students with the necessary information, experience and openness to seek after their fantasies for better work. With the abilities acquired, the student turns out to still up in the air and sure to confront future objectives. For this different measures were directed to make student confident and free masterminds in arranging our different issues.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Encourage departments to enter into MOU with other institutions , NGOs, Industries in areas of mutual interest .

Direct the faculty members to publish in high impact factor journals which are included in Scopus, web of Science and UGC care list only .

Add more facilities and increase intake capacity in women's Hostel .

Upgrade the existing internet service to a high speed net work.

Initiate steps to improve the entrepreneurship among staff and students.

Request the management to allocate more funds to improving and sports facilities and encourage students to participate in university level, national and international level.