INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)

Accreditation - (Cycle - 1)

PEER TEAM REPORT ON

INSTITUTIONAL ACCREDITATION OF RAMCHANDI COLLEGE ,SARAIPALI C-21778

SARAIPALI
Chhattisgarh
493558

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA

Section I:GENERAL INFORMATION		
1.Name & Address of the institution:	RAMCHANDI COLLEGE ,SARAIPALI SARAIPALI Chhattisgarh 493558	
2.Year of Establishment	2003	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	4	
Departments/Centres:	18	
Programmes/Course offered:	7	
Permanent Faculty Members:	20	
Permanent Support Staff:	8	
Students:	895	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. The college being a co-educational institutional has maintained an ambience which is congenial in term of equity. 2. The students get full access to the academic calendar and class routines, which college follows significantly. 3. Most of the students are belonging to the reserve categories, specifically SC, ST and OBC and college is providing the academic needs of these specific students.	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 15-06-2023 To : 16-06-2023	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	MR. PROF H K SINGH	Professor,Banaras Hindu University Varanasi
Member Co-ordinator:	DR. AMRIT SEN	Professor,VisvaBharati
Member:	DR. SARAT BORKATAKI	Principal,Nowgong College
NAAC Co - ordinator:	Dr. L. Manjunatha Rao	

Section II:CRITERION WISE ANALYSIS	
Observations (Strengths and/or Weaknesses) on each qualitative metrices of the key Indicator under the respective criterion(This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)	

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrices(QlM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QlM	**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QlM	**Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**
1.4	Feedback System

Qualitative analysis of Criterion 1
The college is affiliated to Pt. Ravishankar Shukla University, Raipur from the year 2003 and follows the syllabus as prescribed by the university. The college tries its best to innovate within these established academic structures of the university, and is committed to provide holistic development for its students. The college has implemented the curriculum in an effective and precise manner by following the academic calendar which outlines the academic activities particularly regarding examination schedule, sports, cultural and others, given by the university. Academic processes are streamlined with timetables, workloads and other supporting administrative tasks are prepared well in advance of teaching session. It strictly follows all the rules and regulations according to the academic calendar given by the Department of Higher Education, Govt. of Chhattisgarh and the University. Meticulous planning of the implementation is done under the supervision of the Principal and Professors of various faculties, conveners of various committees and IQAC coordinator. The Principal conducts regular meetings with the Teacher-in-charge(s), faculty from individual Departments, and entire staff including non-teaching so as to ensure smooth implementation of the activities as scheduled. The curriculum includes issues which are relevant to human values; gender sensitization and environmental consciousness are taken up as class room lectures and activities encouraging students to grow to their full potential.The institution adopts the mechanism of continuous internal assessment (*CIE*) through the process of evaluation and examination. Teachers prepare their schedule of teaching and 4-unit tests, quarterly exam, half-yearly exam, pre-annual are also conducted apart from the university exam; and assignments are also prepared in accordance with the allotted time table keeping the academic calendar and planned co-curricular activities of the college in mind.Three under graduate programmes (B.A.,B.Com.,B.Sc.),Two post graduate programmes (M. A. Hindi and M.Com.), DCA, PGDCA and B. Ed programmes are also conducted in the institution. Regular feedback on curriculum is obtained from students and stakeholders. All the faculties regularly deliver lectures as per the timetable and complete the syllabus within the stipulated time. The attendance register and teaching diary of the teachers are regularly examined by the principal. The College constantly works upon creating an ecosystem to help students and make them better citizens of the country.

The vision and mission of the institution of the reflected well in the curriculum.

Total area is 5.33 acre. Total student strength is 895. The college is fully self-financed. There are 2 add on courses on English Language and Computer Science. |

The college is yet to implemnt CBCS since its parent University has not done so.

Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years is 5.09

Percentage of students undertaking project work/field work/ internships is 52.73

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrices(QlM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Student Teacher Ratio
2.3	Teaching- Learning Process
2.3.1 QlM	**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools**
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QlM	**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**
2.6	Student Performance and Learning Outcomes
2.6.1 QlM	**Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated**
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2
At Ramchandi College, the students have always been the centre of all its academic and co-academic endeavours. The learning mode is made more student-centric by using both the languages (English & Hindi) during teaching as most of the students are from Hindi medium background. However, the students are encouraged to write key terminologies and definitions in English. The college has a very transparent admission process catering to the needs of students belonging to different categories be it ST, SC or OBC. Most of the students belong to the rural farmer community with poor financial background. Almost 60% of the institutional enrolment belong to the girl students. University academic calendar is adopted. The faculty members are encouraged to adopt experiential learning pedagogies to involve learners with the process. The efforts are aimed to achieve quality and excellence. The academic departments adopt experimental approaches in their laboratories, and hands on experience, field visits, extracurricular activities, NSS camps and group discussions ignite the latent inherent potentialities of the stake holders. The various outreach activities in the campus also facilitates the learning process in students. The quality of teaching-learning process is enhanced by the use of ICT tools. To make the syllabus more interesting, the teachers adopt methods such as group discussions, debates, quiz competition, project works etc. The institute conducts internal examination to assess the learning level of students and mark the slow learner an advanced learner. Special attention is also given to the slow learners upto some extent which needs to be enhanced. The institution regularly evaluates the performance of students through various methods for measuring the attainment of each of the Program Outcomes, Program Specific Outcomes and Course Outcomes.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrices(QlM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QlM	**Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QlM	**Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.**
3.4.2 QlM	**Awards and recognitions received for extension activities from government / government recognised bodies**
3.5	Collaboration

Qualitative analysis of Criterion 3
Very few faculty have doctoratesand the college should encourage more faculty to complete their research degrees. 3 faculty are registered for their PhD degrees. The institute motivates and support to the faculties pursuing Ph. D.in order to create and transfer knowledge. However there are no research projects. The number of publications of the faculty in quality journals needs to be improved. The IQAC should motivate faculty to publish and conduct research projects from different funding agencies too enhance the research profile of the college. Since the college is situated in a rural and backward area there is very limited scope for consultancy services.The college has not focused on organising seminars, workshops or conferences to create a vibrant research culture amongst the faculty and students. Student seminars also need to be conducted.

The students and faculty of the college engage invarious extension activitiesto make aware community on environment protection, literacy, disaster management, plantation, water conservation, woman empowerment and cleanliness through NSS. The college has recently eneterd into 5 functional MOU's.

The institute is yet to create an ecosystem for Research and Innovation by taking initiative for creation & dissemination of knowledge and establishing state of the art infrastructure.There is lack of any innovation or incubation centre. There is no college magazine.

One student has won an award for Rangoli at the international Guiness Book level and one has represented at the national level in kho kho. |

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrices(QlM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QlM	**Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution**
4.2	Library as a Learning Resource
4.2.1 QlM	**Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library**
4.3	IT Infrastructure
4.3.1 QlM	**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**
4.4	Maintenance of Campus Infrastructure

Qualitative analysis of Criterion 4

All the departments have proper lighting and ventilation. In short, it has sufficient physical infrastructure facilities for smooth running of teaching and learning process. The infrastructure provides easy access to differently abled people, thereby making it infrastructural inclusive.The college has 50 computers at running condition which are connected with LAN. Teaching staff use their own android phones for IT purpose. The college provides Wi-Fi facility in the entire campus for all students and staff . The teaching block has well-appointed and spacious classrooms,four laboratories (Botany, Zoology, Chemistry, and Geography) with adequate basic instruments,one library with availability of more than 8000 books with a reading room and E-library and one class room equipped with LCD projector.All the laboratories are equipped with adequate basic instruments and are designed with the safety features. The laboratories are well maintained for carrying out curriculum oriented practical.The institute has its NSS, sports, IQAC/UGC, office room, staff room and principal chamber. There are two separate common rooms for girls and boys. The college also provides various indoor and outdoor game facilities to the students.

The college continuously strives to sensitize students and faculty on institutional, social responsibility, adoption of National Schemes viz. Cleanliness drive, Health Camps, Covid-19 awareness, Digital literacy Camps, Voter's awareness, adoption of the Village Bagaijor are among the many initiatives taken by the Institution. Such initiatives make the students aware of the issues prevailing in the vicinity and the need to address them collectively. The institute also conducts mock interviews for the candidates before their interview scheduled by C.G. PSC for assistant professor exam to make them familiar withthe process of interview. Cross cutting issues are dealt with both through curriculum in the classroom and through activities of NSS and Associations of various departments. Every year the students, college staff and non- teaching staff, People's Representatives, Distinguished Citizens of the Society and NSS volunteer plant trees at the college campus and near college to keep the environment clean and green.Under the department of woman and child development, the students are help in spreading various govt. schemes such as Beti Bachao Beti Padhao Scheme, One Stop Centre Scheme, Women Helpline Scheme etc. and are creating awareness among women so that women empowerment can be fulfilled.

There are 17 classrooms, an auditorium and there are 8 washrooms for students and staff. There are 2 commonrooms with a sanitary napkin vending machine.

The college has 03 Photocopier Printer, 03 Scanners , 50 Computers with 2 UPS only , 01 Multimedia Projector And College building covered with CCTV cameras.

The institute has partially automated its library. The 'SOUL' library management software developed by INFLIBNET is in use.There are about 8221 plus books, journals and periodicals. The library provides numerous services such as internet, user orientation, reprographic services. It could create a special corner for competitive examinations. Limited journal subsciptions are accessed and few have been purchased recently.

The CCTV surveillance is available at selected places in the campus. The fire extinguishers are present. The infrastructure facilities at the department are maintained centrally.The utilisation of the instruments and other facilities is regulated through private audit. The campus is green and clean and quite beautiful.

Most computers do not have any licensed software.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrices(QlM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.4	Alumni Engagement
5.4.1 QlM	**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

Qualitative analysis of Criterion 5
The college is committed to its students on priority basis for equitable access and student welfare and to achieve this, the college facilitates student support services to the students who come from diverse backgrounds. It provides post metric, national and BPL scholarships to SC/ST/OBC students which are provided by the government. Meritorious students are also recipient of various student welfare schemes as per the state government provisions. Remedial, faculty exchange, students exchange, yoga activities have given an extended support for capability enhancement. The college also organizes webinars and guest lectures for overall development of the students. In order to overcome any dispute/ grievance,the college has a well-maintainedgrievance redressal cell and anti-ragging cell. The students represent the institute in university's state and national level activities like Cricket, Kabaddi, Athletics etc. Leadership is promoted through Students Union and various associations constituted at Departmental levels. Cultural Programs, Sports Day, Teacher's Day, Welcome Party for new students, Annual Day celebrations, Farewell Party, Alumni Meets etc. are an intrinsic part of learning. Conduction of such activities regularly in the institution provides opportunities to the young people to develop important life skills viz. creativity, self-confidence, effective communication and to work collectively. The students are also involved in committees.The NSS Unit of the College has played an outstanding role in extension, social outreach and cultural activity. NSS Unit has undertaken several initiatives of National significance viz. *"SWACHH BHARAT ABHIYAN", "BETI BACHAO BETI PADHAO", "DIGITAL INDIA MOVEMENT"* and *"SVEEP"* activity.

No qualified and permanent physical instructor is permanently appointed

Some students have progressed to higher studies and have established themselves. More soft skill courses and B. Voc. could be initiated.

The Alumni association is not registered. The contribution of the alumni has been negligible, even though the alumni seemed enthusiastic. They have purchased 2 benches for the college. This is one area that the college might look into carefully |

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrices(QlM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QlM	**The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance**
6.2	Strategy Development and Deployment
6.2.1 QlM	**The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc**
6.3	Faculty Empowerment Strategies
6.3.1 QlM	**The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff**
6.4	Financial Management and Resource Mobilization
6.4.1 QlM	**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**
6.5	Internal Quality Assurance System
6.5.1 QlM	**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

Qualitative analysis of Criterion 6
The mission of the college is derived from the very noble principle of, *“VIDYA DHARMENA SOBHATE”* which controls and governs all the affairs bringing the college to the service of the students. The governing body of the college meets on a regular basis to discuss issues related to the overall development of the institution. Meetings are held periodically for the effective planning and implementation of teaching, learning and administrative programmes. Student Council meetings are also held at regular intervals to address student related issues. The college administration keeps proper documentation and maintenance of records. The recruitment of sanctionedpost is done as per the government norms and the faculties are appointed according to the guidelines provided by the Department of Higher Education.The college administration maintains a proper control and management. The head of the institution has its administrative, academic and general responsibilities with all sincere efforts. IQAC, Staff council, and other committees are well-organized.Principal and other faculty members are liable for proper arrangement of strategy advancement, institutional financial plan, and scholarly development of the establishment and other expansion exercises. College Development Committee involving delegates of the executives, Principal, Alumni, faculty, staff individuals, and graduated class is framed to manage advancement plan of the College with respect to scholastic, managerial and infrastructural development and to empower College for expansion of curricular, co-curricular and extra-curricular exercises.College governance is marked by transparency, inclusivity and accountability. Feedback from various stakeholders like students, teachers, employers and alumni is also invited through feedback forms. It is then analysed and appropriate action is taken and shared with the Governing Body. The college follows performance appraisal procedures as per the norms of Government of India. Accordingly, each employee is expected to fill an Annual Performance Appraisal Report (*APAR*) and submit it to the concerned authority. The grievances are further heard by the College Grievance Cell under the chairpersonship of the Principal.The college conducts internal and external financial audits on a regular basis. The college has also taken initiative to implement e-governance as website update, online admission, CCTV

monitoring, etc. It convey simportant information through WhatsApp and SMS. Also,there is no policy of promotion for the members. the faculty members have opportunity for promotion since UGC scales are not followed

The college needs to appoint a permanent pricipal and provide him more autonomy.

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrices(QlM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.1 QlM	**Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years**
7.1.4 QlM	**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**
7.2	Best Practices
7.2.1 QlM	**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**
7.3	Institutional Distinctiveness
7.3.1 QlM	**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

Qualitative analysis of Criterion 7
The safety and security of students, faculty members, non-teaching staff and other stake holders have been given utmost priority in the college. Being a co-aided education institute, the college takes special care of female students. For the security of students in general and those female students in particular, the entire campus is placed under CCTV surveillance. The institutional values are upheld by various committees such as Women's Grievance Cell, Anti- Ragging Cell, Student Redressal Cell. These act to create a safe and disciplined environment for the stakeholders. *Harihar Chhattisgarh* concept is adopted by the college administration. A small herbal garden is also developed inside of the college campus which contains few decorative plants and other plants of medicinal importance and entire campus is afforested by several plants. There is a proper management of solid and liquid waste. The college has also implemented rainwater harvesting system to collect roof top rainwater. The institution has a green policy for the useof resources viz. tree plantation, plastic free campus, recycling of biodegradable waste through vermicomposting etc.   For green practices, college management encourages all staff members & students to use public transport, electric bike and use of bicycle to reach college. For paperless work, college has already taken few initiatives like online admission form, display of notice on college website & other social media platforms. The internal examination & unit test records are maintained in the soft copy. The college also celebrates all the important national festivals, birth and death anniversaries of renowned personalities to inculcate human values and practices in the students for their holistic development. The best practices followed by the institution are Free Education Facility & Cleanliness of College Campus through Joint Efforts of Faculty members, Non-Teaching Staffs& Students. The college is situated at the border of Chhattisgarh state and is also well connected to Orissa state; therefore, it has mingled the cultures of Chhattisgarh and Orissa.

1.Title of the Best Practice – Composting (The objective of this activity was to inculcate a healthy practice among the students towards waste management on the Campus.) |

2. **Title of the Best Practice** :Dhanvantari Herbal Garden and its importance (To create awareness among the students about the medicinal plants and their use in day to day life).

Section III:OVERALL ANALYSISbased on Institutional strengths.Weaknesses,Opportunities & Challenges(**SWOC**)(**up to 500 words**)

Overall Analysis	
Strength:	1. The college is committed to provide quality education to all societal segments, especially to females and socially and economically backward sections of the society. 2. The strength of the college is gradually increasing. 3. There is an active NSS unit. 4. No case of ragging has been reported by the college till date. 5. The admission policy of the college is very transparent, catering to the educational needs of all sections of the society. 6. The college focuses on student-centred teaching approach. 7. The college is partially Wi-Fi enabled. 8. There is proper drinking water facility with water coolers and RO. 9. The teaching and non-teaching staff of the college are very dedicated and qualified. 10. There is a good student- teacher relationship. 11. There is a green campus and newly established herbal garden. 12. There is an impressive improvement in the results of the students.
Weaknesses:	1. There is a shortage of regular teaching faculty in science and B.Ed. course. 2. Lack of PG courses in various subjects. 3. Lack of new-generation courses. 4. The social and economical background of the students is weak. 5. The student- teacher ratio is moderate. 6. Lack of enough smart classrooms. 7. Absence of vibrant consultancy and academic and industrial collaborations due to remote location. 8. Absence of permanent Principal. 9. There is a lack of adequate number of qualified faculty
Opportunities:	1. There is scope for an increase in enrolment of students due to developed infrastructure facilitiesand location. 2. There is an opportunity for students to get higher education. 3. There is also an opportunity to enhance research activities. 4. There is a significant opportunity to have add on courses 5. There is an opportunity to begin more undergraduate, postgraduate, and job-related courses.

Challenges:	1. There is scope for an increase in enrolment of students due to developed infrastructure facilitiesand location.
	2. There is an opportunity for students to get higher education.
	3. There is also an opportunity to enhance research activities.
	4. There is a significant opportunity to have add on courses.
	5. There is a scope for better management of waste.
	6. There is an opportunity to begin more undergraduate, postgraduate, and job-related courses.

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Section IV:Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- Look for funding opportunities from various governmental agencies vis-a-vis NGOs and industries for infrastructural growth in terms of library, laboratories, sports ground, computer lab etc.

- College must organize seminars and conferences. Since it is in a remote area, webinars may be encouraged so that the faculty and students are motivated and exposed to more knowledge bases.

- Alumni association needs to be registered. They should be more proactively incorporated into the college ecosystem and should contribute meaningfully

- Introduction of new generation courses and job-oriented courses. Students especially have requested for integrated BEd, BPEd, PG programmes.

- Appoint qualified faculties with enhanced salaries as per norms with a better staff room.

- Motivate faculty members to contribute more towards research activities. and ensure greater participation of students and teachers in national and international level programmes.

- Permanent Principal appointment with focus on good governance is required.

- College must gear up to effectively implement the provisions of the NEP. It should also encourage students to join online courses through the SWAYAM, MOOCS portals for acquiring expertise in vocational skills.

- Affordable transportation, parking facilities and hostel provision for boys need to be developed.

- The computers need to be upgraded.

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

10-07-2023 07:22:44

Sl.No	Name		Signature with date
1	MR. PROF H K SINGH	Chairperson	
2	DR. AMRIT SEN	Member Co-ordinator	
3	DR. SARAT BORKATAKI	Member	
4	Dr. L. Manjunatha Rao	NAAC Co - ordinator	

Place

Date

Sl.No	Name		Signature with date
1	MR. PROF H K SINGH	Chairperson	
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3	DR. SARAT BORKATAKI	Member	
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