



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

RAMCHANDI COLLEGE ,SARAIPALI

**AT-BAGAIJOR , POST - KENDUDHAR ,TAHSIL - SARAIPALI , DIST -
MAHASAMUND (C.G)**

493558

<https://ramchandicollege.in/>

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NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

January 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Ramchandi College was established on 16 August 2003 by the society Bearing Regt.No. 122201860071 in C.G. State .The college was named by the Kuldevi of Kulta Samaj .The institute is affiliated to Pt.Ravishankar Shukla Unaversity ,Raipur,Chhattishgarh . The institute is situated in Bagaijor village near Saraipali and spread over 5.33 acre area. It is located at village area,164km away from capital Raipur,Chhattishgarh.It is the only college for students of the rural areas nearly 20km. The institution is recognized under 2(f)and 12(b) section of UGC.

Since its establishment the college has been serving this ground belt of Chhattishgarh and Odisha in offering under graduate programmed B.A.(F.C.Hindi language ,English language ,Pol.Sc.Sociology,Hindi literature ,Economics ,and Geography) B.Com. B.Sc(Physics ,Chemistry ,Zoology ,Botany ,Computer Science ,Math.) DCA,PGDCA ,B.Ed., M.A. Hindi , M.Com. course ,NSS ,Sports and E-library facilities are available in our institute. In the present academic year more then 895 students have enrolled , percentage of girls students is prominent .Approximately 600 private students appeal in the University Exam every year from our institute

Vision

Our Mission is derived from the very noble principle of , **“VIDYA DHARMENA SOBHATE”** which controls and governs all the affairs bringing us to service of the students. The principle teaches us to enlighten first and then enlighten others. The college constantly strives to work as the “lighthouse” of knowledge, wisdom and values. Our Mission is to be recognized as frontline institution and act as catalyst in providing quality education, keeping in view of changing global perspective and the human resource need of the society.

The vision of the institution is to provide quality higher education to students belonging to rural and middle class farmer family.

To increase the enrolment ratio of girl students.

The college has also vision to make students self confident as they from themselves in every field and aspect of life.

Mission

- To empower our students to recognize and optimize their full potential; by fostering a family environment where educational, social, cultural, ethical and emotional needs are addressed through a holistic program, offered with the partnership afforded by staff, students and the community at large, to provide ideal education coming from different economics background.
- We provide economical help for student enrolment at the time of admission. Because our college situated in rural Area . At the time of admission they do not pay the fees , so we provide installment facility to our students.
- To introduced post graduate programmes in other subject e,a (Pol.Sc. ,Sociology, Economics , Geography , English and M.Sc. in Botany) .
- To introduce B.P.Ed. course and gym.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- 1.Building and land available .
- 2.Gradually increasing student strength .
- 3.Active NSS unit and sports activities .
- 4.There is no case of ragging in our college .
- 5.Proper water facilities with water coolers and RO .
- 6.Good team work.
- 7.Good student teacher relationship.
- 8.Improving result of students

Institutional Weakness

- 1.Shortage of regular teaching faculty in science and B.Ed. course.
- 2.Poor library .

- 3.Weak social - economical background of students.
- 4.Absence of PG courses in various subject .
- 5.Students - teacher ratio .
- 6.Lack of solar system.
- 7.Lack of smart classroom.
- 8.Financial constraints due to reduction in grants by government

Institutional Opportunity

- 1.Shortage of regular teaching faculty in science and B.Ed. course.
- 2.Poor library .
- 3.Weak social - economical background of students.
- 4.Absence of PG courses in various subject .
- 5.Students - teacher ratio .
- 6.Lack of solar system.
- 7.Lack of smart classroom.
- 8.Financial constraints due to reduction in grants by government
- 5.opportunity to provide the student green in the clean environment by building garden in the college campus.
6. opportunities for sports facilities

Institutional Challenge

- 1.Use of ICT .
- 2.weak internet /Wi-Fi Connectivity .

- 3.Hostel for boys .
- 4.Automated library with rich collection of journals , magazines and e-resource .
5. improving student attendance in classroom.
6. Improvement of activity among faculty and student.
- 7.Green campus development .
- 8.NCC both boys/girls wings .

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Ramchandi Mahavidyalaya, Saraipali affiliated to Pt. Ravishankar Shukla University ,Raipur and follows the syllabus as prescribed by the university. The college has implemented the curriculum in a very effective and precise manner by following the academic calendar which outlines the academic activities particularly regarding examination schedule, Sports, Cultural and others, given by the university. The college strictly follows all the rules and regulations according to the academic calendar given by the department of higher education Govt. of Chhattisgarh and University. Meticulous planning of the implementation is done under the supervision of the Principal and Professors of the various faculties, Conveners of various Committees, IQAC Coordinator. The Curriculum includes issues relevant to human values; gender sensitization and environmental consciousness are taken up as class room lectures and activities encouraging students to grow to their full potential. Three under graduate programmed (B.A. ,B.Com. ,B.Sc.),Two post graduate programmed (M. A. Hindi and M.Com.),DCA, PGDCA and B. Ed programmed are conducting in the institution. Feedback on curriculum is obtained from students and stakeholders. All the teachers regularly deliver lectures as per the timetable and complete the syllabus within the stipulated time. The college conducts internal exam like unit test, half yearly exam and pre- Annual exam apart from university exam. The attendance register and teaching dairy of the teachers are regularly examined by the principal

Teaching-learning and Evaluation

The institution has transparent admission process catering to students belonging to different category ST, SC,OBC. Most of the students belong to the rural farmer community with poor financial background. Almost the 60% of the institutional enrolment belong to the girl students. Our college staff does its best to provide all the necessary facilities to the students. University academic calendar is adopted. Some Departments offer students experiential learning which includes field work, survey and projects. The quality of teaching learning process is enhanced by the use of ICT tools. The Faculty members create presentations in digital mode. The faculty use Google Class Room, Cisco WebEx, Zoom, Google Meet etc to deliver the course content along with chalk and talk method. The teachers refer student centric methods to develop interest among students and

enhance the students teachers interaction. To more syllabus more interesting the teachers adopts methods like group discussion, debates, quiz competition, project works etc. The institute conducts internal examination to assess the learning level of students and mark the slow learner and advanced learner.

Special attention is given to the slow learners. All the teachers are well qualified, few of the them have completed doctoral degree. The institute organizes various cultural and sports activities to inculcate the creativity of students.

Research, Innovations and Extension

Ramchandi College aims to create a vibrant culture for research and development in the institution. The college administration encourages all the teachers to take part in seminars, conferences and workshop. Some teachers have published their research papers in referred journal . The aim behind is to initiate efforts for the mobilization of resources and their optimization in creating “KNOWLEDGE HUB” in the region. The College continuously strives to sensitize students and faculty on Institutional, Social Responsibility, adoption of National Schemes viz. Cleanliness drive, Health Camps, Covid-19 awareness, Digital literacy Camps, Voter’s awareness, adoption of the Village Bagaijor are among the many initiatives taken by the Institution. . Such initiatives make the students aware of the issues prevailing in the vicinity and to need to address them collectively. The institute conducts mock interview for the candidates before their interview scheduled by C.G PSC for assistant professor exam to familiar them with

the process of interview. Cross cutting issues are dealt with both through curriculum in the Classroom and through activities of NSS and Associations of various Departments. Most of the teachers have participated in orientation, refreshers, induction; short time course and FDP programme to upgrade their knowledge.

Infrastructure and Learning Resources

The college has sufficient physical infrastructure facilities for smoothly teaching learning process. The infrastructure provides easy access to differently abled people thereby making it infrastructural inclusive. The teaching block has well-appointed and spacious classrooms. College has its own building since year 2009 with ground floor and first floor availing infrastructural facilities as 20 class rooms (seating capacity of 40-60 students). Four laboratories with adequate basic instruments. One library with availability of more than 8000 books, with reading room and E-library. one class room equipped with LCD projector. The institute has its NSS, sports, IQAC/UGC, office room, staff room and principal chamber. The college provides various indoor and outdoor game facilities to the students. The college organizes cultural and literary activities throughout the year.

Student Support and Progression

The student is committed to its priority for equitable access and student welfare and to achieve this provide student support services to the students coming from diverse backgrounds. The College provides post metric, National and BPL scholarships to SC/ST/OBC students which are provided by the government. Meritorious students are also recipient of various student welfare schemes as per the state government provisions. Remedial, faculty exchange, students exchange, Yoga activities have given an extended support or capability enhancement. The college organizes webinar and guest lecture for capability enhancement and development of our students. In order overcome the dispute grievance we have Grievance Redressal cell, Anti-Ragging cell. Our students represent the institute in university state and national level activities like Cricket, Kabaddi, Athletics etc. Leadership is promoted through students Union and various associations constituted at Departmental level. Cultural Programs, Sports, Teacher's day, welcome party for new students, Annual day celebration, farewell party, Alumni meet are an intrinsic path of learning. Conducting such activities regularly in the institution provides opportunities to the young people to develop important life skills viz. creativity, self confidence, effective communication and to work collectively. Our students are involved in committees.

The NSS Unit of the College has played an outstanding role in extension, social outreach and cultural activity. NSS Unit has undertaken several initiatives of National significance viz. "SWACHH BHARAT ABHIYAN", "BETI BACHAO BETI PADHAO", DIGITAL INDIA MOVEMENT" and SVEEP activity.

Governance, Leadership and Management

College has a transparent and multi layered governance system. The Governing Body of the college meets on a regular basis to discuss issues related to the overall development of the institution. Meetings are held periodically for the effective planning and implementation of teaching, learning and administrative programmes. Student Council meetings are also held at regular intervals to address student related issues. The college administration keeps proper documentation and maintenance of records. The recruitment of sanctioned

post is done as per the government norms and the faculties are appointed as according to the guidelines provided by the department of higher Education.

The college administration maintains a proper control and management. The head of the institution has its administrative, academic and general responsibilities with all sincere efforts. IQAC, Staff council, and other committee are well organized.

College governance is marked by transparency, inclusivity and accountability. Feedback from various stakeholders like students, teachers, employers and alumni is invited feedback forms. It is then analyzed, and appropriate action is taken and shared with the Governing Body.

The College follows performance appraisal procedures as per the norms of Government of India. Accordingly,

each employee is expected to fill an Annual Performance Appraisal Report (APAR) and submit it to the concerned authority. The grievances are further heard by the College Grievance Cell under the chairpersonship of the Principal.

The college conducts internal and external financial audits on a regular basis. The College has taken initiative to implement E- governance as website update, online Admission, CCTV monitoring, etc. we also convey information through whatsapp and sms.

Institutional Values and Best Practices

The safety and security of students faculty members, non-teaching staff and other stake holders have been given utmost priority. Being a co aided education institute we have take special care of female students. For the security of students in general and those female students in particulars the entire campus is placed under CCTV surveillance. The institutional values are upheld by various committees such as Women's grievance Cell, Anti-Ragging Cell, Student Redressal cell. These act to create a safe and disciplined environment for the stakeholders.

Harihar Chhattisgarh" concept is taken by the college administration. A small herbal garden is also developed in side of the college campus which contains some decorative plants and other plants of medicinal importance and entire campus is afforested by several plants.

There is a proper management of solid and liquid waste. The College implemented Rain Water Harvesting Structure to collect roof top rain water. The institution has a green policy to resource use viz. tree plantation, plastic free campus, recycling of biodegradable waste through Vermicomposting etc. For green practices college management encourages all staff members & students to use public transport, electric bike and use of bicycle to reach college. For paperless work college has already taken few initiatives like online admission form, display of notice on college website & other social media platforms. The internal examination & unit test records are maintained in the soft copy.

We celebrate all the important national festivals, birth and death anniversaries of renowned personality to inculcate human values and practices in the students for their holistic developments.

The entire functioning of the college carried out in robust and transparent manner.

The best practices followed by the institution are Free Education Facility & Cleanliness of College Campus through Joint Efforts of Faculty's members, Non- Teaching Staff & Students.

The institute maintains transparency in financial, academic and administrative records we have opted some of our activities as best practices are.

1. "Re-use of project paper"
2. Dhanvantari Herbal Garden and its importance

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	RAMCHANDI COLLEGE ,SARAIPALI
Address	At-Bagaijor , Post - Kendudhar ,Tahsil - Saraipali , Dist - Mahasamund (C.G)
City	SARAIPALI
State	Chhattisgarh
Pin	493558
Website	https://ramchandicollege.in/

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Nand Kumar Bhoi	07725-772522674	6261409915	-	rcmspl2003@yahoo.in
IQAC / CIQA coordinator	Prakash Chandra Satpathy	-	7978861796	-	ramchandicollege@gmail.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Chhattisgarh	Pt. Ravishankar Shukla University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	12-08-2014	View Document
12B of UGC	21-12-2017	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
NCTE	View Document	04-11-2016	120	To be continue

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	At-Bagaijor , Post - Kendudhar ,Tahsil - Saraipali , Dist - Mahasamund (C.G)	Rural	5.25	14784

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,F C Hindi F C English Political Science Hindi Literature Sociology Economics Geography	36	Higher Education	English,Hindi	360	256
UG	BCom,Commerce With Computer Application	36	Higher Education	English,Hindi	240	116
UG	BSc,F C Hindi F C English Physics Chemistry Mathematics Zoology Botany Computer Science	36	Higher Education	English,Hindi	255	241
UG	BEd,B Ed	24	GRADUATION	English,Hindi	100	94
PG	MCom,Mcom	24	GRADUATION	English,Hindi	80	20
PG	MA,Hindi Literature	24	GRADUATION	English,Hindi	40	35
PG Diploma recognised by statutory authority including university	PGDCA,Pg Diploma In Computer Application	12	GRADUATION	English,Hindi	70	68

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				22			
Recruited	0	0	0	0	0	0	0	0	15	7	0	22
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				5
Recruited	5	0	0	5
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	1	2	0	3
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	2	0	4
M.Phil.	0	0	0	0	0	0	4	1	0	5
PG	0	0	0	0	0	0	9	4	0	13
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	0	1	0	1
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	2	0	0	2

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	415	1	0	0	416
	Female	289	2	0	0	291
	Others	0	0	0	0	0
PG	Male	34	0	0	0	34
	Female	26	0	0	0	26
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	44	0	0	0	44
	Female	26	0	0	0	26
	Others	0	0	0	0	0
Diploma	Male	13	0	0	0	13
	Female	5	0	0	0	5
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	58	46	53	48
	Female	30	25	29	32
	Others	0	0	0	0
ST	Male	59	41	31	32
	Female	41	23	23	30
	Others	0	0	0	0
OBC	Male	345	277	217	219
	Female	250	197	165	138
	Others	0	0	0	0
General	Male	69	50	38	42
	Female	43	43	51	49
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		895	702	607	590

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>A multidisciplinary and holistic learning is an integral education model that will relax the discipline boundaries for learning and make the system flexible enough for students to learn sciences, with Commerce, languages, social sciences, professional skills, soft skills, ethics, morality, human values etc. Following combination can be opted in our college Group A Chemistry, Zoology, Botany Group B Physics, Chemistry , Math. Group C Commerce. And B.A. Faculty chose any three subject out of these(Pol. sc, Hindi.lit. ,sociology ,Economics ,Geography) The student can choose the courses available in the college from group A, B and C and B.A. Faculty according to his/her interest. Till now credit based</p>
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	<p>courses have not started in the college. As soon as the multiple entry and exit system is implemented by the university, the college is ready to implement it. The compulsion of traditional courses has been a hindrance in getting employment, due to which the student is not getting social useful and life skills. Classes are taken in the college for yoga, soft skills, so that the all-round development of the student can be done.</p>
2. Academic bank of credits (ABC):	<p>Our college is affiliated to Pt. Ravishankar Shukla University and no guidelines have come from them for academic bank of credits so far, so this system is not available in the college. Every year, according to the academic calendar and curriculum received by the university, teachers create and use daily diaries, curriculum division, use of different teaching methods, and supporting materials so that students do not have any problem in understanding the concept and they can use this knowledge and make it practical. From time to time by all the subject teachers, the children are invited for seminars and lectures given by the guest speakers in the class.</p>
3. Skill development:	<p>This year, 60 hours certificate course in soft skills was conducted by the college in which personal interview, communication skills, language, Tense, Voice, Modals, Sentence, in IT Skills Computer Fundamental , Microsoft Office ,e-mail creation Social Media Activity ,Digital Learning, Use of UPI Phonepe ,Cyber Crime etc. were discussed. Different points in the course were divided into credits and tasks were given to check its completion and on the basis of that certificates were given to the students by giving grades. For course, the children were informed, after the registration , the study and teaching work was done according to the timetable and their regular attendance was also taken</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>Our college is connected to Orissa state in the last border of Chhattisgarh state, so definitely their Odia and Hindi gets mixed. These students are more comfortable in their vernacular language and are willing to acquire knowledge through it. The prescribe textbooks are all in Hindi, which the teacher teaches the students in the vernacular language. Annual programs are organized every year in the college to promote the language of Odia and the culture of Chhattisgarh. Due to which students</p>

	feel proud about their language and culture.
5. Focus on Outcome based education (OBE):	Learning Outcome based Curriculum aims to bring about uniformity in syllabus for all programs in all, the affiliated colleges of Pt. Ravishankar Shukla University Raipur. Variety of approaches in teaching Learning process like lectures, seminars, tutorials/workshop/practical and project based learning field work, technology enabled learning internship and apprenticeship and research work is suggested. The student learning outcome should be defined in terms of knowledge skills understanding values employability. This institution, being affiliated with concerned university follows the guidelines as and when directed.
6. Distance education/online education:	ODL mode in the institution is catch 22 because college is connected with optical fiber and all work is done . The college conducts online classes using Wi-Fi, especially during COVID-19 pandemic situations and teaching learning process through different online modes like Google meet, Zoom, Cisco Webex, whatsapp etc. There is one ICT classroom with optical fiber connectivity

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
895	702	607	590	462

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 22

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
22	22	22	22	17

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
37.58035	31.66870	26.04924	22.88456	9.49226

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Our College is affiliated to Pandit Ravishankar Shukla University Raipur (C.G) for UG&PG courses from 2003, . Session starts with Principal's Meeting to discuss effective curriculum delivery & to address other issues of the College. The college strictly follows the curriculum designed by University. The college innovates within these established academic structures, committed to providing holistic development for its students.

Academic processes are streamlined, with timetables, workloads and other supporting administrative tasks prepared well in advance of teaching session. The time table committee prepares a time table for the institution and display on notice board. The faculty members ensure the effective delivery of curriculum by planning before the class starts. Departmental reports are collated at the end of each academic session, documenting the academic and extracurricular work is undertaken by the department, thereby compiling its response in a systematic manner.

Complementing the pursuit of effective curriculum transaction is the strong tutorial and mentor mentee system. Smaller groups of students are created, so that academic and other discussions are individualized. At the very commencement of the session, the Principal holds a meeting with the faculty members apprising them of the University's Academic Calendar. The discussions are held in the light of feedback analysis of the previous session and suggestions are invited for its effective implementation. The prepared academic calendar is displayed on notice board. It includes all the pre-planning of various activities like unit test, terminal examination, pre annual examination, practical and university examinations schedules, etc.

At the departmental level meetings are held with regard to the syllabus, work distribution amongst the faculty to prepare a road map. Counseling and mentoring of the stakeholders is an integral part of curriculum delivery. This enables the faculty to identify slow learners and fast learners. Classroom teaching is encouraged with an interactive "Student Centric Approach". The faculty members are encouraged to attend various academic advancement programs viz. like Refresher Courses, Training Programs, Conferences, Seminars, and workshops.

College prepares its own academic calendar. It carries approximate schedules regarding admission process, teaching-learning schedule, curricular and co-curricular activities, extra-curricular activities, institutional events to be organized and dates of holidays.

The Principal also conducts meetings with the Teacher-in-charge(s), faculty from individual Departments, and entire Staff including non-teaching to ensure smooth implementation of the activities as scheduled.

The Institution adopts the mechanism of continuous internal assessment (CIE) through process of

evaluation and examination, teachers prepare their schedule of teaching, 4 unit test, Quarterly exam, Half Yearly Exam , Pre Annual and assignments in accordance with their allotted time table keeping the academic calendar and planned co-curricular activities of the college in mind.

The faculty member prepares their own teaching plans. The important aspects of the academic calendar are planning of regular class, planning of extra-curricular activities of N.S.S and activities of sports including prize distribution function.

All documents have been uploaded on the College Website.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 2

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 4.91

1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
160	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

Institution integrates crosscutting issues relevant to Professional Ethics, Human Values and Sustainability into the Curriculum to prepare a sound academic foundation of the student to ensure their contribution for community development. The College constantly works upon creating an ecosystem to help them develop better citizens of the country. The aforesaid issues are handled to create a mechanism of social engineering and empowering people the future citizens with tool in building national character and destiny.

Addressing cross cutting issues through curricula:

Human Values

Languages: National integration, Indian culture and its contribution in the development of Science and Societal development, Gender sensitization and equity, tolerance and life of eminent persons and their contributions in the development of a well-structured Civil Society.

(UG first year Unit 5 Hindi language FC UG III Hindi Language Unit 4)

Commerce: Business ethics in trade and commerce, study of the consumer behavior, Social accounting.

(B.com I group II Paper II Unit 5)

Business Management: Business Environment (B.com I group III Paper I Unit 1)

Ethics:

Political Science: Human Rights, Political Thought with regard to human values and ethics.

(B.A., I Paper 1 Unit 5, Paper 2 Unit 1)

Management:

Professional Ethics in trade and management, Organizational Behavior, Ethical values in

Entrepreneurship and Marketing. (B.com II group III Paper II Unit 1,2,3,4,5)

Sports/N.S.S./ Yoga

Humanistic approach, habits, life style and health, stress management, Cooperative and Collaborative learning, professional and societal etiquettes.

Environmental sustainability

Undergraduate programs of Humanities and Natural Sciences have compulsory component of Environmental Awareness and Human Rights inclusive of a project work as well.

Geography: Study of environment and dealing with environmental crises. (B.A. Part 1 paper 1 unit 3 and 5 Paper 2 unit 1, 3, 5)

Botany: Ecology and Ecosystem, Horticulture and environment (B.Sc. II Paper II Unit 1,2,3, 5)

Zoology: Biodiversity, wildlife, Ecology, Environmental Physiology (B.Sc. II Paper II Unit 4, 5 B.Sc. III Paper 1 Unit 1, 2)

Chemistry: Environmental Chemistry and sustainability (B.Sc. III chemistry Paper III Unit 4, 5).

Gender Equity: Gender sensitization is a basic requirement of civilized society. Gender sensitization cell actively functions to create awareness through various activities for the stakeholders. It also intends to change attitudes behavior and believes that reinforce between women and men. Being a coeducational institution, we enjoy the privilege of breeding and inculcating an amicable and congenial atmosphere. Gender related grievances are dealt with in a compassionate and fair manner.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 51.73

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 463

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on

the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 60.92

2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
895	702	607	590	462

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1295	1160	1060	980	850

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 78.89

2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
783	609	518	499	375

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
855	766	700	647	561

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 40.68

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

At Ramchandi college Saraipali, students have always been the centre of all its academic and co-academic endeavors. The learning mode more student centric by the use of both language (English & Hindi) during teaching as the student are more from hindi medium background. However Students are encouraged to write key terminologies and definition in English.

The following methodologies are being adopted in the institution to impart student centric learning in a meaningful way:

Experiential Learning:

The faculty members are encouraged to adopt experiential learning pedagogies to involve learners with the process. The efforts are aimed to achieve quality and excellence. The various academic departments adopt experimental approaches in their laboratories, hands on experience, field visits, extracurricular activities, NSS camps and group discussions ignite the latent inherent potentialities of the stake holders. The various outreach activities in the campus also facilitates the learning process in students. Departmental associations provide an effective platform to undertake academic and extracurricular activities in a collaborative and creative way. Invited lectures, workshops organized in the campus create a stimulating environment in shaping young minds.

Participative Learning:

The institution's focus is on the equal participation of the teacher and students. It caters to the idea that

every learner has different needs for dynamic growth the students indulge in the group work and are highly encouraged not only to learn but to collaborate the peers. The efforts are aimed to combine different strategies where the student needs are met and to make them self-reliant with an urge to contribute for the development of the society.

1. Group discussions, group assignments, projects, surveys, Quizzes provide the learners and unique experience of sharing, collaboration and togetherness.

2. Participative learning approach help them to handle various cross cutting issues viz. gender sensitization, communal harmony and to contribute towards the various national programs viz.

National Literacy Campaign, Swachchh Bharat Abhiyan, Skill Development and Self Reliance

Problem Solving Methodologies:

The seminars, projects, surveys are integral part of curriculum of various programs in addition conferences and workshops organized in this campus evoke the problem solving aptitude among stake holders. Mentoring of students by faculty members help the students in their holistic development.

Teachers use ICT enabled tools for effective teaching-learning process

Teachers of the College try to make the best use of the technology in their teaching process. Teachers have the knowledge and skills to use new digital tools to help all students achieve high academic standards. Our institute has a class room equipped with the LCD Projector and screen. All staff is well familiar with all latest ICT tools. To strength their knowledge, college teachers have participated webinar on 'ICT based teaching and learning practices' 'Google class' 'Google meet'. All the faculty members are conducting regular online class through ZOOM, WEBEX, GOOGLE MEET. Audio-Video lecture of the teachers are uploaded on cgschool.in. WhatsApp and Telegram have been used for quick dissemination of information.

The college inspires teachers to attend training programmes, webinar, e-conferences related to the ICT use and innovation in teaching-learning.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 87.5**2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
25	25	25	25	20

File Description	Document
Upload supporting document	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**Response: 24.76****2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
10	5	4	4	3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.5 Evaluation Process and Reforms**2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient****Response:**

Ramchandi Mahavidyalaya Saraipali is an affiliated college of the Pt. Ravishankar Shukla University Raipur and abides by the regulations formulated at University level, pertaining to syllabi, examination and evaluation. According to that we have to conduct: four-unit tests, quarterly, half yearly and Pre-final examination per academic year. For the transparency and robust in terms of frequency and mode. The dates of examinations are informed to the students well in advance through whatsapp, telegram, website and on notice board so that students get sufficient time to get prepared for the examination.

Teachers prepare a question bank to apprise the stakeholder about examination pattern. Questions are prepared in various format viz. objective, short answer type and long answers. Mock tests are frequently held. The tests conducted are of various kinds such as oral, objective, short answers and long answer. In the pre- final examination, the seating arrangement and room invigilation are exactly as it is in the Annual examinations of University.

Invigilation duty is assigned to teachers by the Internal Examination Committee. To avoid dissatisfactions, we adopt a well-designed process. It starts with faculty trying to cover up portions to be asked for the internal tests. In this process we have a collection of questions which are available in the university website and library as well, where the stakeholders are apprised with a pattern and the content. We encourage the students to prepare notes on every topic of their own. This process is monitored by the faculty. Strengths, weaknesses are discussed. Group discussions in the class expose their mind to different approaches.

Teachers discuss model answers with the students and suggestions for improvement are made by teachers. After the examination, the teachers evaluate the answer sheet by preparing the scheme of evaluation. After valuation the answer sheets are distributed to the students with the purpose of not only making them aware of the mistakes committed but also to ensure that the transparency in the evaluation process is maintained.

In case of grievances the student approach respective teacher and Head of Department and necessary steps are taken to pacify their doubts.

The students in the science stream, PGDCA, DCA, & Geography have practical exams just before the commencement of the final examinations conducted by the Pt.RSU Raipur. This practical exam includes written exam, lab experiments and viva by external subject expert nominated by affiliated University.

To maintain efficient and time bound redressal of the grievances of the students regarding examination, the answer copies after evaluation are made available for self-assessment. Grievances, if any are discussed amicably and the problem is resolved at the Departmental level. Students who have failed to appear on the due date are given another chance to appear in the internal exam after permission from the Head of the Department and the Internal examination Grievance Cell.

Hence the College internal/ external assessment is transparent and the grievance redressal system is time-bound and efficient.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

The Program Outcomes (PO) and Course Outcomes (CO) are adopted for all programs offered by the institution in accordance with “Pt. Ravishankar Shukla University Raipur” guidelines.

The Learning Outcomes-based Curriculum Framework (LOCF) is intended to suit the present day needs of the student in terms of securing their path towards higher studies or a terminal degree guiding students towards career choices.

Learning outcomes form an integral part of college vision, mission and objectives.

The learning objectives are communicated through various means such as college prospectus, Principal’s address to students and parents.

Informing the stakeholders, especially the parents, persuade students towards skill oriented and value based courses.

Students are made aware of the course specific outcomes through orientation programme, classroom discussion, expert lectures and practicals.

The concerned teacher explains the various programme outcomes to the students in the classes.

Teachers handling the various courses explain the course outcomes to the students.

Teachers explain the pattern of internal question papers and its connection with the course outcomes. The question papers include the levels of remembering and understanding, applying, analyzing, evaluating and creating.

The Institution regularly evaluates the performance of students through various methods for measuring the attainment of each of the Program Outcomes, Program Specific Outcomes and Course Outcomes. The various programmes offered in the college are associated with clearly defined outcomes. Each course has minimum three to five outcomes. The course outcomes should be specific, measurable, achievable and time bound.

The programme outcomes and Programme Specific outcomes are assessed with the help of course outcomes of the relevant programme through direct evaluation process. It is provided

through University Examinations, Unit test, quarterly, half yearly and pre final, surprise tests, open book tests, etc.

The Methods of measuring attainment:

Annual and End Semester University Examination: The affiliating University conducts

examinations as per annual pattern through which the institution measures programme outcomes based on the course attainment level fixed by the programme. It is a direct evaluation process.

Internal and External Assessment: Internal assignments are given to the students which are mostly aligned with Programme Outcomes of the respective subject. External Assessment is evaluated by external experts for the Practical examinations, appointed by the University through Viva-Voce and practical files.

Institutional Examination and Tests: Students are assessed and evaluated throughout the

year at institutional level through unit test, surprise test, terminal examination and the

performance of the student is analyzed for assessing the attainment level of programme

outcomes and programme specific outcomes.

Feedback Evaluation: The Institution collects feedback from students, Alumni, Employers and Parents which is an important method of measuring attainment with objectives of identifying the attainment level of students in terms of programme, subject, course and syllabus outcomes and to understand the impact of teaching learning process.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2 Pass percentage of Students during last five years

Response: 91.63

2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
386	237	228	154	145

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
390	239	253	175	198

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The institute has created an ecosystem for Research and Innovation by taking initiative for creation & dissemination of knowledge and establishing state of the art infrastructure.

our college is sincerely willing to develop research culture aimed at benefitting not only the faculty members of the college but its students also. In spite of having the limited resources and paucity of fund, the college has adopted practical approach in the recent years to keep the staff and the students updated with the latest knowledge in their respective fields of study and some of the steps include the following.

- The faculty members are encouraged to write innovative research papers, publish them as chapters, books and journals with ISBN and ISSN respectively.
- One Classrooms equipped with LCD projectors to enhance the learning of the students and promote research mentality among them.
- The workshops seminars, guest lectures are being conducted by different department.
- The experts are invited from different background to conduct guest lectures and seminar and to share their experiences with the students to update their knowledge.
- The science labs provide the students to get a hand on experience and experiment their ideas.
- Project work/Field work/Surveying are necessary for all concerning students, according to the

university syllabus. Such activities in social arena are enhanced under the banner of NSS and Voluntarily by students.

- Some of the classes are needed to prepare and submit their project work and practical file For example, PGDCA, DCA, M.COM. and Environmental Studies for undergraduate level courses and related field work, etc.

3. Collaborations: The College has MoU with Kalinga University Raipur, under which our students will get an opportunity to undertake several projects and get idea .

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 6

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	2	0	1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.5

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	1	2	1	3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response: 0****3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities**3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:**

Our College has identified following extension activities concerning social work that sensitizes students towards community issues, gender disparities, social inequity, etc., and inculcate social values and commitment to society. The institute regularly conducts the social awareness activities such as :

Tree plantation – Every year our students, college staff non- teaching staff, People's Representatives , Distinguished Citizens of the Society and NSS volunteer plants the tree at college campus and nearly

college to keep the environment clean and green.

Yoga Day - Every year, together with Panchayat members, parents, children, everyone celebrates International Yoga Day on 21st June.

Swachchha Bharat Abhiyan –Various activities shall be taken up round the year to inculcate good habits amongst students related to cleanliness such as usage of a toilet, washing hands, and other cleanliness habits to internalize healthy environment. Unclean hands lead to many diseases and therefore the students were explained about the importance of washing hands. Under Swachchhta programme: to clean college premise, school campus, street and drain cleaning of the nearby village and sometimes local town cleaning .

Woman Empowerment Awareness Program – Various programmes or schemes of the government that provide or facilitate women empowerment,. Under the department of woman and child development, our students are spreading govt. scheme such as Beti Bachao Beti Padhao Scheme , One Stop Centre Scheme , Women Helpline Scheme etc. awareness among the woman so that women empowerment can fulfilled.

Voter Awareness program – Under Systematic Voters' Education and Electoral Participation program, better known as SVEEP , various awareness campaigns are organized by NSS volunteer such as rally, door to door program ,Nukad Natak and voter literacy activities for voter education, spreading voter awareness and promoting voter literacy in local area.

Covid-19 awareness – During the pandemic our NSS volunteer spread awareness among the people.They exhorted people to wear mask, keep distance and use sanitizer properly to remain healthy.

Aids awareness programme – NSS organizes aids awareness program through rally, speech, online quiz ,essay writing, poster rangoli and seminar.

Health Camp – During the 7-day special camp of National Service Scheme, not only the villagers are treated by calling the medical team but they are also made aware of their health.

Platform Construction – During the 7-day special camp of National Service Scheme, platform is constructed by volunteers in the village with the help of local bodies and representatives by giving service.

Digital Literacy- Digital literacy campaign is organized by Central Bank of India. They came to our college and explained the methods and process of digital transaction to promote Cash Less India.

Participation in Youth Festival – Our students actively participated in youth festival during youth day celebration where they meet student belonging to different colleges and talents. In this way it is a good platform to exchange knowledge among the students.

Mock Interview conducted - Our faculty member conducted mock interview for PSC AP. exam. Candidates marked for mock interview were being selected in the final selection list of PSC.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Although the college has not received any award so far, still the college is doing good work continuously and it will definitely get its recognition in future.

Cleanliness campaign, voter awareness campaign, drug de-addiction campaign, save daughter in the regular activity by the servants and program officers in the National Service Scheme run in Ramchandi Mahavidyalaya Saraipali. Beti Padhao campaign etc. is conducted. In the session 2018-19,2019-20,2021-22, various programs like cleanliness, drug de-addiction, voter awareness, cleanliness, drug de-addiction, voter awareness,

Efforts were made to bring public awareness in the village through legal literacy, women awareness checkup camp.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 11

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	3	2	4

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 11

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

Ramchandi Mahavidyalaya Saraipali has constantly endeavored to provide quality education and ensure all round development of the students in order to create awareness and responsibility. The institution has a well maintained, user friendly and resilient infrastructure conducive to teaching, learning and comprehensive development of students. College has its own building since 2011-2012 with ground floor and first floor. The college has a total of 07 departments and 17 spacious class rooms, which have adequate infrastructure. All departments have proper lighting and ventilation.

Our institution also availing infrastructural facilities as under –

1.Classroom –

College has **17** class rooms with a seating capacity of 60/40 students. The class rooms are well lit, ventilated and have adequate seating arrangements and are equipped with good quality green boards.

2.Laboratories-

All the laboratories are equipped with adequate basic instruments.

The laboratories are designed with the safety features adsorb in the infrastructure. The laboratories are well maintained for carrying out curriculum oriented practical. The College has laboratories of Botany, Zoology, Chemistry, and Geography.

3.Library –

The college library has about 8000 reference and text books along with 5 computer and reading room.

4.Seminar Room –

A big hall is jointly used for PSC Coaching and seminar equipped with projector and computer.

5.NSS Room –

A room is there with all basic facilities.

6.Principal chamber-

Well furnished with furniture, almiraha, CCTV monitor and system.

7.UGC/IQAC Room-

With one computer and printing / Scanning facility along with internet (Wireless optical fiber)

8.Staff Room–

Spacious and ventilated room with adequate facility.

9.Office Room –

There is a office room and store room with well equipped articles.

10.Common room-

There are two separate common room for girls and Boys .

11. Washrooms-

There are 8 washrooms for students and staff.

12.Computing equipment

The college has 03- Photocopier Printer, 03- Scanner , 50- Computers , 01 Multimedia Projector And College building covered with CCTV cameras.

Although our collage lacks regular sports officer, Asst. Prof. Sapan Das is incharge of sports and class 4th employees are also available to assist sports activities and managing well. College provides various sports and cultural facilities to the students within the campus focusing on extra-curricular activities as well as sports. The college was committed to creating a balanced environment of academic, cultural, social and sports activities for the overall personality development of the students.

Games:-

Various sports competitions like badminton, Cricket, Football, Volleyball, Griddle Throw, Javelin Throw, Shot put khokho, kabaddi carom. Chinese checker, Chess etc. help in developing the team spirit in the students. Their mutual relationship is enhanced in a very healthy way. To motivate the students, they were awarded with medals, trophies and certificates.

Cultural & Social Activities:-

The college organize cultural activities like online quiz, poster , rangoli, mehendi, alpana painting, singing ,dancing, music, drama , debates, and speech competition etc. Through which the students are given opportunities for expressing their inherent creativity. Students' participation in cultural activities develops aesthetic sensitivity and an appreciation for the arts.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 10.09

4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	1.55700	7.65930	3.66361	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

The library department of the college has an invaluable collection of magazines and books on different subjects. Most of our students are from rural and low economic background who are not able to buy book and various magazine as per their requirement, for such students college library plays a vital role in providing books for learning. A time table was prepared for all the students of each class to facilitate the smooth issue and submission of books in a week. The records of the books issued and returned are maintained manually in the register of issue.

The Collage Library is automated and we are using fully automated version of delplus 2.0 integrated library management system. It is managed by the Librarian Mr. Sethkumar Malahotra and a book lifter Mr. Manoj Kunwar. The college administration is trying to provide all the possible facilities to the

students.

In the beginning of session the library management committee invites list of books and journals from each department of college which are then passed for purchasing under various reference books, magazine, journals and news papers.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

Due to being located in a remote area, our college has optical fiber facility for internet connectivity. All IT related skills and their applications are done by the students and teachers in the college as per their requirement. The college has 50 computers at running condition which can connected with LAN . Teaching staff are using their own android phones for IT purpose. Our college provide Wi-Fi facility in entire campus for all students and staff also.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 19.04

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 47

File Description	Document
Upload supporting document	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 25.44

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
7.75120	11.18835	7.51730	3.97123	2.05332

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 53.84

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
508	391	338	292	224

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 7.16

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
58	58	55	62	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies
- 2.Organisation wide awareness and undertakings on policies with zero tolerance
- 3.Mechanisms for submission of online/offline students' grievances
- 4.Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 58.33

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
14	14	4	1	2

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
11	20	12	7	10

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 32.35

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	1	2	1	4

5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
19	11	4	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 4

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at

national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	2	1	1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 63.6

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	96	106	116

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni association has not yet enrolled however working appropriately for the government assistance of College. Meeting of association is held only once till now because it was not formed.. Alumni association is working effectively for welfare of the institution . Some of them are a part of staff, IQAC and NSS cell. They likewise assume dynamic part during NSS camp . They notice and give thoughts for improvement in the Alumni meeting which is generally given inclination by the College specialists. Alumni additionally give appropriate criticism in over all advancement of the College.

S.N. Name Post Mobile		
1.Petron- Dr. N. K. Bhoi (Principal) 2.President -Mr. Niraj Agrawal 8602114678 3.Vice-President-Shobhagini Pradhan 7693000303 4.Secratery- Mr. Noor Mohammad 9770709000 5.Join-Secratery-Ku. Shakuntala Rakesh 6265467212 6.Treasurer- Mr. Lalit Jaiswal 9754336007		
File Description	Document	
Upload Additional information	View Document	
Provide Link for Additional information	View Document	

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

Our Mission is derived from the very noble principle of , “**VIDYA DHARMENA SOBHATE**” which controls and governs all the affairs bringing us to service of the students. The principle teaches us to enlighten first and then enlighten others. The college constantly strives to work as the “lighthouse” of knowledge, wisdom and values. Our Mission is to be recognized as frontline institution and act as catalyst in providing quality education, keeping in view of changing global perspective and the human resource need of the society.

The vision of the institution is to provide quality higher education to students belonging to rural and middle class farmer family.

To increase the enrolment ratio of girl students.

The college has also vision to make students self confident as they from themselves in every field and aspect of life.

Mission

- To empower our students to recognize and optimize their full potential; by fostering a family environment where educational, social, cultural, ethical and emotional needs are addressed through a holistic program, offered with the partnership afforded by staff, students and the community at large, to provide ideal education coming from different economics background.
- We provide economical help for student enrolment at the time of Admission.Because our college situated in rural Area. At the time of admission they do not pay the fees, so we provide installment facility to our Students.
- To introduced post graduate programme in other subject e, a (pol.sc. ,Sociology, Economics, Geography, English and M.Sc.Botany)
- To introduce B. P. Ed. course and Gym.

Administrative & Academic Decentralization:

Principal, other Faculty individuals are liable for arranging and strategy advancement, institutional financial plan, and scholarly development of the establishment and other expansion exercises. College Development Committee involving delegates of the executives, Principal, Alumni, faculty, staff individuals, and graduated class is framed to manage advancement plan of the College with respect to scholastic, managerial and infrastructural development and to empower College for expansion of curricular, co-curricular and extra-curricular exercises.

There are about 23 different committees as mention below in our college:-

Name of Committee/Council

1. Staff Council (Faculty)
2. Disciplinary Committee
3. UGC Cell
4. Admission Committee
5. Time Table Committee
6. Scholarship / Student Aid Committee
7. Library and Reading Room Advisory Committee
8. Sports & Sports Operation Committee
9. Literary, Cultural and Youth Activities
10. student Union
11. NSS
12. Grievance Redressal Cell
13. NAAC Evaluation Steering Committee
14. Environmental Studies System Committee
15. Anti ragging squad
16. Internal Quality Assurance Cell (IQAC)

17. Green Audit ,Sanitation and Environment Promotion Committee
18. Employment Guidance and Placement Cell / Industry Enterprises Committee
19. Public Service Guarantee Act /Right to Information Cell
- 20.Physical verification committee
- 21.Examination Steering Committee
22. Sexual Harassment Prevention Committee
- 23.Media In charge

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

The Guidelines of Government is applied effectively and efficiently. The Principal applies all the order, rules and guidelines received from Higher-Authority.

1. Organizational structure.

- a. Administrative Head – principal.
- b. Teaching staff – HODs, Assistant professors, Guest lecturer, Temporary faculty.
- c. Non – Teaching staff– Laboratory Technician, Laboratory Attendant.
- d. Administrative Section – Assistant Grade II and III, watchman, Peon, sweeper.

2. Appointment and Service rules: There are two types of appointment in the college. First is the University code.28 recruitment as like permanents . In this field the appointing authority is in a penal(university member, college committee and the higher education committee member) by college

and the others/ temporary is by the Local college recruitment Committee. along with rules and service-conditions. The employees are appointed for a teaching purpose. Their payments are decided by the Local management committee. There is no service rule for them.

3. Promotion – There is no policy of promotion for the member, because it is a temporary system to hire the teaching staff for some limited time period for teaching and other job.

4. Grievance Redressal mechanism – The college has a mechanism to solve any Grievance raised by any teacher, employee or students. The complaints, issues and difficulties of the Stakeholders at individual as well as College level are solved using this mechanism.

The institutional Strategic/Perspective plan is effectively deployed: The Institute's quality policy is well conveyed from its vision and mission statements. Strategic plan and action plan are designed in such a manner that this quality policy is driven and deployed during every process. Each process is regularly reviewed by a monitoring mechanism.

Strategy to develop competences to serve the ever changing needs of the society and strategy to empower the faculty, staff and aspiring students knowledge and skills:

Applying the innovative teaching learning methods such as Cooperative learning, Group discussions, Seminars and Lab Demonstrations.

Guest lecture for students.

Organizing orientation programs, courses related to the curriculum.

Use of teaching aids such as Models, Multimedia Presentations, video lectures etc.

Strategy to strengthen collaborative research and consulting environment with other Institutes or Community:

Encouraging the faculty for research publications.

Motivating the students for research by appreciating the research of students/ faculty.

Forming MoUs with and other institutes.

Faculties are being motivated to undertake consultancy works.

Strategy to inculcate social and ethical values:

Establishing community and ethical value based cells and organizing awareness programs on various

ethical issues through these cells.

Associating with Local Self Governmental Agencies and assisting them with technical support for the well being of local peoples.

Strategy to implement Green Initiatives in the Campus:

With the help of NSS cell of the college, various activities are organized to have a plastic-free campus. Planting trees in the college campus was done by the students as a responsibility towards Mother Nature and a contribution to the initiative of a new campaign “One Student One Tree“ during the month of July/Aug.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2.2 Implementation of e-governance in areas of operation

- 1.Administration
- 2.Finance and Accounts
- 3.Student Admission and Support
- 4.Examination

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching

and non-teaching staff**Response:**

The performance of the teaching and non-teaching staff is assessed through annual self appraisals. The evaluations of self appraisals are reflected in teaching learning strategies, undertaking research and motivating faculty and other staff for better performance. Every year staff members duly fill their self appraisal form and on the basis of their contribution on student performance, research, teaching experiences management takes review meeting for appraisal.

Apart from this management of the college also reviews the CR (Confidential Report) of all teaching and non-teaching staff members. College also takes feedback of the staff members from the students.

The Management and head of the Institution ensure that responsibilities are clearly and equally defined and communicated to all staff members of the Institution by providing code of Ethics and Service regulations during the time of appointment.

The performance of all staff are monitored by the management and the Principal. Based on these feedback given to them periodically specially during staff meeting and individually if needed. Keeping in mind the changing needs of society and the institution the rules and regulations regarding their service are revised and communicated to them by the Management through the Principal. The management representatives specially the Director and President visit the college periodically and give timely advice to staff and students and make note of the achievement and contribution of the staff towards the achieving of the Vision and Mission of the College.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 3.81

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	1	1	1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 1.89

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	0	0

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The institution is primarily a self financed institution whose principal source of funding is from the fee it collects from the students the fund collected is utilized in judicious manner to provide optimum benefits to the students. All the expenses of the institutions are met with the fund collected. This meager source of income is a great strain on us to impart academic and no academic skills to the students who are mostly

from the weak economic background. It is no less a challenging task. The institution suffers from lack of fund to carry out expansion activities. The unfavorable mentor mentee ratio is due to insufficient funds. The college requires more and more faculties and non teaching staffs on a regular basis. The installation and maintenance of ICT tools demands more and more financial resources and here the paucity of fund is hampering our effort in overall quality enhancement.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC Cell of the college works towards improving and maintaining the quality of education, identifying and suggesting new ways of using teaching aids, developing suitable infrastructure. IQAC is an effective and efficient internal coordinating and monitoring mechanism. The IQAC plays a vital role in maintaining and enhancing the quality of the institution and suggests quality enhancement measures to be adopted. The IQAC meets every quarterly to plan, direct, implement and evaluate the teaching activities in the College. The sub committees dealing with various activities and departments implement the IQAC guidelines and report the feedback. The IQAC strives to spread quality culture through quality enhancement initiatives and best practices. Significant improvements in quality have been made by institutionalizing the following IQAC initiatives:

Strategic planning of key areas and assigning responsibilities –

1. Academic results
2. Student soft skills development
4. Carrier Guidance Monitoring and mentoring of academic and administrative activities. Academic inspections are carried out periodically to assess the quality of academics. The inspections involve:
 1. Mechanisms to identify and reform academic practices
 2. Review of departmental facilities

3. Facilitate implementation of innovative methods in the departments

4. Self-development of faculty members.

It has been one of the primary concerns of IQAC to adopt practices, which will provide quality education to the students through an effective and meaningful teaching-learning process. This plays an instrumental role in enhancing the quality of the academic and co-curricular endeavors of the College in keeping with its vision and mission. The two examples of institutional reviews and implementation of teaching learning reforms are as

follows:

1.Feedback system for initiating teaching learning reforms.

2.Upgrading Teaching –Learning process by using ICT.

1.Feedback system for initiating teaching learning reforms.

Collecting feedback from stakeholders like students, parents, staff and alumni to facilitate teaching learning reforms. This helps in obtaining an unbiased and honest opinion about the institutional performance especially in academics. Student feedback of teachers is conducted regularly. A careful analysis of the feedback received is done and communicated to the teachers to enable them to enhance their teaching skills and their relationship with the students.

2. Upgrading Teaching – Learning Process by using ICT .

At first our faculty members used to instruct through customary technique for talk and chalk . Yet, before certain years they are involving in green board and projector for troublesome illustrations, specially for science stream. The students from science stream felt trouble convoluted during the theme appear to be energized chart, and synthetic response through chalk - board strategy, consequently an ICT room was laid out to make educating - educational experience simple. Our all computer faculty utilizes projector and at times Arts and science staff also utilizes projector to teach the students. In the pandemic and post pandemic time our faculties are leading online class through Google meet, ZOOM and WebEx.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
- 2.Collaborative quality initiatives with other institution(s)/ membership of international networks
- 3.Participation in NIRF
- 4.any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Gender equity in education means that males and females have equal opportunities in terms of economic, social, cultural, and political developments. If gender equity is exactly achieved this will contribute to future of girls and boys more than approaches men-centered, and girls will get benefits from public and domestic life as much as boy.

The college is a co-education college and it pays serious attention to create a favorable environment for gender equality. The institution is well aware of the challenges faced by its girl students and therefore takes a number of initiatives for sensitizing the students and staff about the issues relating to the safety and security of women.

Safety and security

Safety of girls is a top priority at every college campus. Nowadays, safe and supportive campus community is both an obligation and a challenge for college administrators and students. 24 hour CCTV surveillance is maintained in the college. It helps to keep a check on antisocial activities. Students and other employees in the college too remain cautious about the surveillance. Discipline is also maintained and it also provides a sense of security to the students and even their guardians.

Counseling

1. Mentor system has been introduced for effective mentoring of students. A group of 30-40 students are allotted to a teacher, preferably who engages the particular class. They are responsible for the attendance, performance of the students and council and motivate them for their betterment and growth.
2. This system creates a healthy atmosphere in the class for learning.
3. Peer mentoring is encouraged to inculcate a feeling of confidence, responsibility, and brotherhood amongst the students.
4. Mentoring helps in solving queries related to academic, career, or personal matter. Counseling is provided by the various Committee in-charge and senior Professors.

Common Rooms

Separate common room facilities for both female and male students are available in our College where the students come in their free time to relax and discuss their problems. The common rooms are situated near the washroom of concerned gender. There is sanitary napkin dispenser machine and their disposal in the girls washroom.

Institution celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among people of India. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout.

International Yoga day

Independence Day

Sadbhavana Diwas

Gandhi Jayanti and International Day of Non-violence

Martyr's Day

World Diabetes Day 14th November

World AIDS Day - on 1 December,

Voters Day

Republic day-

International woman's Day, on 8 march

Environment Day 5th June

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Upload supporting document	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background, we do not have any intolerance towards cultural, regional, communal socio economic and other diversities. With great fervor the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Sarvepalli Radhakrishnan, Lal Bahadur Shastri. On birth anniversary of Sardar Vallabhbhai Patel on October 31, institution celebrates Rashtriya Ekta Diwas (pledge is taken by staff and students on National Integration Day) every year.

Our students also celebrate the different festivals with joy and enthusiasm which help them to impact the social and religious harmony. Our college is situated at the border of Chhattisgarh state and also connected to Orissa state, therefore we have mingled culture of Chhattisgarhi and Orissa. There is also transmission of local dialect and Odia language. Our students respect Odia language and culture. Orissa's students and people respect Chhattisgarhi dialect and culture. In this way we try to spread harmony among the people. To present our culture and to respect Orissa culture and language, on the eve of our college annual gathering, students present most of the programme related to mingled tradition and culture that makes, Cultural, regional, linguistic, communal socioeconomic harmony among the people and students too.

The institution organizes four days annual sports and function .NSS Unit of our college participate in various programmes related to social issues organized by other colleges. Seven days NSS camp held every year with relevant theme to sensitize the villagers and others. In this way, the college has been taking the various initiatives for providing an inclusive environment to the society.

The institution follows its objective to work for the overall development of the stakeholders. The purpose is not only to educate them but also to sensitize them about their constitutional

obligations such as duties, rights, and responsibilities. There is an effort to equip students with knowledge, skill, and values that are necessary for a balance in life by providing an effective, supportive, and affordable learning environment.

Constitution day

Constitution Day is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens.

Celebration of National Days

Every year Institute celebrates Republic Day, Independence day and Chhattisgarh Foundation Day on January 26, August 15 and November 01 respectively. The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees. Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular decorum of the programme.

Cleanliness/Plantation drive

Students consistently and regularly participate in the cleaning activities on the several occasions including Mahatma Gandhi Jayanti on October 02, every year.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1.Title of the Best Practice - Composting

Objective of the practice

Composting is an aerobic method of decomposing organic solid wastes. It can therefore be used to recycle organic material. The process involves decomposition of organic material into a humus-like material known as compost, which is a good fertiliser for plants. Compost returns valuable nutrients to the soil to help maintain soil quality and fertility.

The objective of this activity was to inculcate a healthy practice among the students towards waste management on the Campus.

The Context

The idea was initiated by B.Ed. group students. Most of the students of our college belongs to farmer family. This process will help them in practicing in their own land.

The practice:

This practice is not applied in nearly institute so it will be learning and practice for all. Here are some of the ways our students have been benefitted from this healthy practice:

This best practice has helped the students to understand how composting enriches soil, helping to retain moisture and suppress plant diseases and pests.

It has also enabled them understand how composting reduces the need for chemical fertilizer.

This best practice has created an awareness regarding how composting has encouraged the production of beneficial bacteria and fungi that breaks down organic matter to create humus, a rich nutrient filled material.

Evidence of Success:

The College employees were imparted information to carry out effective 'Solid Waste Management'.

This activity has encouraged the students to make use of the compost to grow seasonal fruits and vegetables in the backyard.

Problem encountered and Resources required:

Lack of financial support .

Sometimes leafs and garbage were not collected properly.

Lack of trolley for collection of garbage of all campus.

Moisture was major problem and permanent employee needed for the regular supervision of composting pit.

2.Title of the Practice:

Dhanvantari Herbal Garden and its importance

objective of the practice :

To create awareness among the students about the medicinal plants and their use in day to day life.

The context :

Twenty-first century is described as the century of biotechnology and natural products. Medicinal plants have been used in healthcare since time immemorial. Some diseases which were very rare in the past have become common diseases today. They are like asthma, diabetes, hypertension, acidity etc. There is number of medicine in the allopathic system of medicine today which causes so many side effects but our rich and traditional ayurvedic system has hundreds of years of history which is also considered as one of the best systems of medicine in the world without any side effects. Therefore there is a greater need today to popularize this system of medicine among the Indians particularly to the students. The medicinal plants which are at the core of all medicines of ayurveda are available in the abundant in our country. These medicinal plants are used for treating the common diseases like diabetes, burns, asthma, cough etc.,

Practice :

Our institution is situated in a spacious campus area of 5.33 acres. Only 400 sq feet of campus is occupied by the buildings and in the remaining empty campus other plants have been grown and it gives a beautiful look to the college. Considering this the college has decided to take this as best practice of growing and maintaining a medicinal plants garden. Many different types of medicinal plants are grown in this garden and campus also.

Evidence of success:

The students of all programmes of our institution have continues access and view of medicinal plants inside the campus. The students who pass nearby this medicinal garden which is situated back side up principal chamber to the college, out of curiosity watch those medicinal plants and know about their uses. As the awareness grows among the students about the use of each medicinal plant for different deceases they inculcate the habit of using them wherever and whenever it is necessary. Not only to the science students particularly in the Botany students and even the students of Arts , commerce and other faculty too have a general knowledge and awareness about the use of these simple and easily available medicinal plants in abundance everywhere. Even the teaching and non –teaching staff and the public who visit the college have a common knowledge about these plants.

Problems Encountered:

There are many problems in maintaining this medicinal plant garden as there is lack of fertile soil and no boundary wall in the college campus to grow theses plants. Although the maintenance of this garden is not expensive. But creating awareness continuously about the use of these plants among the students is a bit difficult task particularly among the Arts and Commerce students but this problem is overcome by generating interests among the students about the utility of these plants.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The college targets making bring forth ground for the students to foster their everything round abilities and to teach values throughout everyday life. The CAPACITY BUILDING INITIATIVE of students is a stage towards working with the students with the necessary information, experience and openness to seek after their fantasies for better work. With the abilities acquired, the student turns out to still up in the air and sure to confront future objectives. For this different measures were directed to make student confident and free masterminds in arranging our different issues.

The College as an advanced education institution is committed in bestowing quality training to engage the young/students and endeavor to encourage necessary improvement by empowering them to be mentally ready, genuinely adjusted, ethically sound, socially committed, socially advanced and profoundly situated.

Institution has ICT facility like projectors, Computers, which is utilized in showing educational

experiences. The cooperation of students in the study hall conversation likewise illuminates their learning capacities. Internal assessment tests are led through which student's execution is assessed. The College has capable staff, great infrastructural offices, well equipped laboratories, library and cocurricular/extracurricular facilities. The institution is resolved to give a climate of innovativeness, advancement and great growth opportunities. Co-curricular, extra-curricular and sports exercises and competitions are coordinated to sustain the abilities of the students notwithstanding the customary scholastic timetables. The College has its unsurpassed readiness to embrace new things whether in scholastic as well as non-scholarly regions to instill values among employees, staff furthermore, students to improve them residents. Consequently all employees, staff and Students of our college are invigorated to take an interest in friendly exercises to improve society.

Objectives

1. The distinctive feature of the institute is “Socio economic development and capacity building of rural youth through quality education”.
2. Around 300-400 students enrolled in the college belong to economically and socially backward section of the society.

The students come from nearby villages in the catchment area of 30 Km. The students were given all facilities to complete their programmes with high grades. Apart from this, the institute aims at instilling a sense of self-discipline and accountability among students and developing a respect for democratic, ethical, and moral values. Students were part on all types’ of extension activities which were planned throughout the academic year. This could imbibe the student mind with social responsibility and helping nature for the destitute.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

Ramchandi Mahavidyalaya Saraipali (Bagaijor) is an academic institution affiliated to Pt. Ravishankar Shukla University Raipur . We have a strength of about 900 students during each academic year of the assessment period. The College caters to the needs of the students coming from rural, remote and deprived sections of the society. An empathetic approach is adopted to promote learning in stakeholders. Keeping all these things in mind, college administrative committee was formed in the college generate fund , to spread awareness in the society and college with Alumni and Staff cooperation, and to solve various problems of the students.

Some major contributions are as follows:

The committee sanctioned the fund paying for delivering extension part time lecturers and fourth class service holders.

The committee sanctioned the found for furniture and laboratory article for students .

The committee sanctioned fund for books repairing works of college and so on

Concluding Remarks :

Ramchandi Mahavidyalaya Saraipali has scaled a rapid growth in terms of quality and quantity. The institution with its defined vision leading to the objectives has played an important role in the holistic growth of students. The extension and outreach programmes by the institution have promoted culture and establishment of good rapport with the community. In pursuit of excellence, Our College looks forward to achieve more heights in the times ahead. The thrust in academic excellence and holistic growth of the students remain the prime focus of the institution. The faculty members join hands in the Institution's zeal to enhance and sustain quality

education flagging way for the attainment of Vision, Mission and Values. The institution's societal commitment provides opportunity for the faculty members and students alike to render services to the society. The institution today can boast of activities and accomplishments with regard to the social responsibility and academic excellence. The Institution promises to itself to do every possible thing to quench its thirst to reach the apex of academic excellence.

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